

Form A

Application for Setting up of Special Economic Zone

(Refer Rule 3)

I. Name and address of the Undertaking in full (Block Letters)

Name of the Applicant _____

Full Address _____

(Regd. Office in case of limited _____

companies & Head Office for others) _____

Pin Code _____

Tel. No. _____

Fax No. _____

Permanent E-Mail Address _____

Name and address of each of the
Directors/Partners/Promoters, as the case may be _____

II. Nature of the applicant Firm or Company:

- a. Public Limited Company
- b. Private Limited Company
- c. Proprietorship
- d. Partnership
- e. Others (please specify)

Note:- Copy of certificate of incorporation alongwith Article of Association and Memorandum in case of companies and partnership deed in case of partnership firms may please be attached.



- III. (i) Location of the proposed Special Economic Zone:
Whether the proposal is for -
- a. Special Economic Zone for Multi Product.
 - b. Special Economic Zone for Specific Sector.
 - c. Free Trade and Warehousing Zone.
- (Tick [] as applicable)
- IV. (a) Distance from the nearest Sea Port or Airport or Rail or Road head to the proposed Special Economic Zone.
- (b) Indicate the area of the proposed Special Economic Zone (in hectares).
- (c) Whether the applicant is owner of the land and the land is in his/ its possession.
- (d) In the case of lease hold land, name of the lessor and the lease conditions.
- (e) If the land is not in ownership or possession, steps being taken for acquisition of land.
- (f) Whether the area is contiguous or not or whether there is any thoroughfare?
- V. Proposed Financial/Investment Details:
- i. Cost of Land.
 - ia) Type and quality of land i.e. waste and barren land, single crop or double crop etc.”
 - ii Cost of proposed infrastructure, namely:
 - a. Development of land.
 - b. Boundary walls, roads, drainage, water supply, electricity, etc.
 - c. Ready Built up factory premises.
 - d. Port.
 - e. Airport.
 - f. Others, if any, give details.
 - iii. Total Investments



VI. Means of Financing:

- a. Equity Capital
- b. Term Loan
- c. External Commercial Borrowings, if any, furnish details.
- d. Any other source

Total

VIA. Foreign Direct Investment (FDI)

- a. Extent of FDI (if any) in million U.S. Dollars
- b. Source of FDI (Country and Company details may be provided);

VII. Equity including Foreign Investment

(i)	(\$ Thousand)	(Rs. lakhs)
(a) Authorized
(b) Subscribed
(c) Paid up Capital

Note: If it is an existing company, please give the break up of the existing and proposed capital structure.

(ii) Pattern of share holding in the paid-up capital (Amount in Rupees).

	(Rs. in lakhs)	(US \$ Thousand)
(a) Foreign holding
(b) Non Resident Indian company/individual holding		
(i) Repatriable
(ii) Non-repatriable
(c) Resident holding
(d) Total

VIII. Development of identified area as Special Economic Zone: Give the following details:-

Area in hectares:

- i. Total area proposed for development as Special Economic Zone.
- ii. Area proposed to be developed as processing area.



- iii. Development activities proposed in the processing area, namely:-
 - a. site development,
 - b. construction of boundary walls,
 - c. construction of roads,
 - d. installation of water supply and sanitation and sewage systems,
 - e. power distribution system,
 - f. telecom facilities,
 - g. construction of factory buildings and warehouses.
 - h. Any other activity which may be required in the processing area.
 - iv. Area proposed to be developed as non-processing area.
 - v. Activities proposed in the non-processing area, namely:-
 - a. Residential.
 - b. Commercial complex.
 - c. Recreation facilities.
 - d. Social amenities - give details.
 - e. Others - specify.
 - vi. Standards of operation and maintenance of the facilities proposed.
- IX. Indicate exports and direct and indirect employment likely to be generated during the first five year period. (Attach a Project Report outlining the economic and commercial viability of the proposal)
- X. Has the applicant obtained any, Permission or Approval from Government of India for setting up any other SEZ/s, if so, details may be given and/or whether any such application is pending consideration before the State Government or Government of India?
- XI. Has the applicant or any of his partners/Directors who are also partners/ Directors of any other company or its associate concerns are being proceeded against and have been debarred from getting any License or Letter of Intent or Letter of Permission under the Foreign Trade (Development and Regulation) Act, 1992/Custom Act, 1962/Foreign Exchange Management Act, 1999/Central Excise Act, 1944.



Place :	Signature of the Applicant
Date :	Name in Block Letters
Designation		
Official Seal/Stamp	Tel. No.
		E-mail
		Web-Site, if any
		Full Residential Address

UNDERTAKING

I/We hereby undertake to abide by the provisions of the Special Economic Zones Act, 2005 and rules and orders made thereunder.

I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We will abide by any other condition, which may be stipulated by the Government of India or the State Government. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false. An affidavit duly sworn in support of the above information is enclosed.

Place :	Signature of the Applicant
Date :	Name in Block Letters
		Designation
Official Seal/Stamp	Tel. No.
		E-mail
		Web-Site, if any
		Full Residential Address



Check List

1. Name of the Developer.
2. Proposed area of the location of the SEZ.
3. Status of recommendation of the proposal by the State Government (if available).
4. Whether proposal is for formal or in-principle approval? (In case land is in possession of the promoter, it is considered for formal approval).
5. Is it a multi-product SEZ?
6. If it is a sector specific SEZ, the sector is.
7. Whether it meets the area requirements?
8. Area of the SEZ (in hectares).
9. Whether Form-A has been filed?
10. Whether undertaking and affidavit has been submitted?
11. Whether project report has been submitted?
12. Whether land is owned/leased and is in possession of the Developer?
13. Does the proposal meet the area requirements of the Rules?
14. Whether the land has existing structures or is vacant ?
15. Whether the land is contiguous?
16. Projected investment in the project.
17. Projected exports from the project.
18. Projected employment from the project.
19. Share Capital and Reserves of the Developer Company.
20. Source of funds for the project.
21. Net worth of the Applicant (including Group companies) duly supported by Audited Accounts of the Developer for last 3 Years (for all the constituents in case the Developer is a SPV). If the company is a new company, audited accounts of Flagship Company/promoters may be provided.
22. Extent of FDI (if any) in million U.S. Dollars.
23. Source of FDI (Country and Company details may be provided).
24. Whether provisions contained in the Press Note No. 5 (2005 Series), issued by the Ministry of Commerce and Industry have been followed in respect of Telecom/IT SEZ development?



Form A1

Application form for Approval of Co-Developer

[Refer rule 3 A]

1	Name and address of the Developer	
2	Letter of Approval No. and date	
3.	Type of Special Economic Zone - Multi-Product / Sector Specific	
4	If Sector specific, name of the sector for which approval has been given	
5	Date of notification of the Special Economic Zone	
6.	Total area of the Special Economic Zone (in hectare)	
7.	Name and address of the proposed co-developer	
8.	Details of the infrastructure facilities/authorised operations which will be undertaken by the co-developer (mention	
9.	Total area on which the activities are to be performed by the co-developer	
10.	Proposed amount of investment by the co developer (in Rs. crore)	
11	Level of equity held by the Developer in the entity proposed to create business/ recreational/ residential facilities in the Special Economic Zone	
12	Net worth of the co-developer (in Rs. crore)	
13(a)	Whether an agreement has been entered into between the developer and the codeveloper :	Yes / No
(b)	If yes, whether a copy of this agreement has been enclosed with this application form:	Yes / No



I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We will abide by any other condition, which may be stipulated by the Government of India. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.

Place: Signature of the Applicant

Date: Name in Block Letters

Designation

Official Seal/Stamp

Tel. No

E-mail

Web-Site, if any

Full Residential Address

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows:

Signature of Development Commissioner



Form B

(Format for Letter of Approval for Sez Developer)

(See Rule 6)

No. - SEZ

Government of India Ministry of Commerce & Industry Department of
Commerce (SEZ Section)

Dated the

To,

.....
.....
.....

Subject :- Setting up of Special Economic Zone at

Reference :- Your proposal/s No. dated

Sir(s),

1. With reference to your above mentioned application, Government of India is pleased to approve your proposal for development, operation and maintenance of the Special Economic Zone (SEZ) at village....., District in the State of , as per details given below:-
 - I. Proposal and project details :- To set up a Special Economic Zone for multi-product or a Special Economic Zone for specific sector over an area of at.....(Place, District and Name of the State).
 - II. DEVELOPER :-..... (Name of the developer)
 - III. General Conditions:
 - i. The Developer shall develop, operate and maintain the Special Economic Zone in terms of the Special Economic Zones Act, 2005 and the rules made thereunder.



- ii. The Developer shall execute Bond-cum-Legal Undertaking as required under rules 12 and 22 of the Special Economic Zones Rules, 2006 for the authorised operations.
- iii. The Developer shall obtain the required approval from various statutory authorities under relevant statutes and regulations of the Government of India and the State Government and local bodies.
- iv. The Developer shall make adequate provision for rehabilitation of the displaced persons.
- v. The project shall be implemented and operated in terms of the Special Economic Zones Act, 2005 and the rules and orders made thereunder.
- vi. The Developer shall conform to the environmental requirements.
- vii. The Developer shall abide by the local laws, rules, regulations or bye-laws in regard to area planning, sewerage disposal, pollution control, labour laws and the like as may be locally applicable.
- viii. The Developer shall raise the required funds for the project. External commercial borrowing, if any, will be as per the guidelines of the Ministry of Finance, Department of Economic Affairs, Government of India, New Delhi.
- ix. This approval is valid for a period of three years within which time the Developer shall implement the project. The project implementation progress report will be submitted to Government of India every six months.
- x. This approval is liable to be suspended in case of violation of any of the terms and conditions stipulated herein.
- xi. The operation and maintenance of the facilities will be made as per the standards specified in the proposal and to the satisfaction of the users.
- xii. The Developer shall maintain adequate manpower to provide the facilities.
- xiii. The user charges will be finalized in consultation with the Development Commissioner and the users. This shall be subject to revision as per the agreed terms
- xiv. The Developer shall obtain the approval of Board for specific activities proposed to be undertaken for development, operation and maintenance of Special Economic Zone. Based on the activities approved by the Board, the Developer shall be entitled for duty



free import or domestic procurement of goods for the approved activities under rules 10 after the Special Economic Zone has been notified.

- xv. The authorized operations shall be carried out in terms of the parameters laid down in the Special Economic Zones Act, 2005 and the Rules and orders made thereunder and in accordance with the proposal approved herein.
 - xvi. No duty free goods shall be available for personal use of, or consumption by officials, workers, staff or owners of the Unit or Developer.
 - xvii. Normally, no extension of validity period of three years for implementation of the project will be considered. Any request, however, may be considered by the Board, on merits. Such request shall be submitted to the Government six months before expiry of the approval period.
 - xviii. The Developer shall bear the cost of staff provided by the Government to man the posts in the Special Economic Zone and will deposit the requisite amount as and when demanded by the Development Commissioner.
- 2. This approval shall be also subject to other conditions as approved by the Board as given in the Annexure to this letter.
 - 3. The Developer may convey acceptance of all the terms and conditions indicated above within thirty days from the date of issue of this letter. All future correspondence may be addressed to the Deputy Secretary (SEZ), Department of Commerce, Udyog Bhavan, New Delhi-11.
 - 4. The Developer may send exact details of the area along with a map indicating the Special Economic Zone area certified by the District Revenue Authorities for notification in the Gazette of India.
 - 5. The Developer shall furnish to the Development Commissioner,Special Economic Zone returns on import, procurement and utilization of goods, as provided for under the Special Economic Zone Rules, 2006.

Yours faithfully,

Deputy Secretary / Director
Department of Commerce



Form-B1

No. F..... - SEZ
Government of India
MINISTRY OF COMMERCE AND INDUSTRY
(Department of Commerce)
(SEZ Section)

Dated the

To,

.....
.....
.....

Subject : Setting up of a Special Economic Zone at.....by
M/sReg.

Reference: Your application dated.....

Sir (s),

With reference to your above mentioned application, Government of India is Pleased to grant “in-principle” approval to your proposal for development, operation and maintenance of a Special Economic Zone (SEZ), as per details given below:-

- I. Proposal and project details :- To set up a Special Economic Zone over an area of hectares..... by M/s.....
- II. General Conditions:
 - i. This “in-principle” approval is valid for a period of one year within which time the applicant shall submit suitable proposal for formal approval in Form “A” as prescribed under the provisions of Rule 3 of



the SEZ Rules 2006, along with proof of land possession/lease hold rights, updated Project Report and Check List. Fifteen copies of the application and other enclosures prescribed shall be submitted to the Director (SEZ), Department of Commerce, Udyog Bhavan, New Delhi-110011 directly or through the State Government concerned. The applicant should be in possession of the identified area either by way of ownership or by way of lease hold rights valid for twenty years or more on the date of application.

- ii. The Developer shall obtain the required approval from various statutory authorities under relevant statutes and regulations of the Government of India and the State Government and local bodies.
 - iii. The Developer shall make adequate provision for rehabilitation of the displaced persons as per the RR policy of the State Government.
 - iv. The project shall be implemented and operated in terms of the Special Economic Zones Act, 2005 and the rules and orders made thereunder.
 - v. The Developer shall conform to the environmental requirements.
 - vi. The Developer shall abide by the local laws, rules, regulations or bye-laws in regard to area planning, sewerage disposal, pollution control, labour laws and the like as may be locally applicable.
 - vii. The Developer shall raise the required funds for the project, External commercial borrowing, if any, will be as per the guidelines of the Ministry of Finance, Department of Economic Affairs, Government of India, New Delhi.
 - viii. The Developer shall obtain the approval of Board for specific activities proposed to be undertaken for development, operation and maintenance of Special Economic Zone.
 - ix. Any request for extension, for a period not exceeding two years, may be submitted with valid reasons and details of steps taken for implementation, which may be considered by the Board, on merits. Such request shall be submitted to the Government two months before expiry of the approval period.
2. This approval shall be also subject to other conditions as prescribed by the Board.
 3. The Developer may convey acceptance of all the terms and conditions indicated above within thirty days from the date of issue of this letter. All future correspondence may be addressed to the Director (SEZ), Department of Commerce, Udyog Bhavan, New Delhi-110011.



Form C

(Format for Letter of Approval for Providing Infrastructure Facilities in Sez)

(See Rule 6)

No. - SEZ

Government of India Ministry of Commerce & Industry
Department of Commerce (SEZ Section)

Dated the

To,

.....
.....
.....

Subject :- Proposal for providing infrastructure facilities in Special
Economic Zone at

Reference :- Your proposal/s No. dated

Sir(s),

1. With reference to your above-mentioned application Government of India is pleased to approve your proposal as Co-Developer for providing infrastructure facilities in the Special Economic Zone (SEZ) at Village, District- in the State of as per the details given below:
 - (1) Name of the Co-Developer
 - (2) Details of infrastructural facilities proposed to be provided:
2. Your Agreement dated.....entered into with the Developer/s of the aforestated Special Economic Zone for providing of infrastructure



facilities or to undertake any authorised operations shall form part of this approval.

3. General Conditions:-

- i. The Co-developer shall provide infrastructure facilities in the Special Economic Zone in terms of the Special Economic Zones Act, 2005 and the rules and the orders made thereunder.
- ii. The Co-developer shall execute Bond-cum-Legal Undertaking as required under the Special Economic Zones Rules, 2006 for the authorised operations.
- iii. The Co-developer shall obtain the required approval from various statutory authorities under relevant statutes and regulations of the Government of India and the State Government and local bodies.
- iv. The project shall be implemented and operated in terms of the Special Economic Zones Act, 2005 and the rules and orders made thereunder.
- v. The Co-developer shall conform to environmental requirements.
- vi. The Co-developer shall abide by the local laws, rules, regulations or bye-laws in regard to area planning, sewerage disposal, pollution control, labour laws and the like as may be locally applicable.
- vii. The Co-developer shall raise the required funds for the facilities being created. External commercial borrowing, if any, will be as per the guidelines of the Ministry of Finance, Department of Economic Affairs, Government of India, New Delhi.
- viii. The validity of this approval shall be co-terminus with validity of the Letter of Approval issued to the Developer and the progress of the implementation will be submitted to Government of India for every six months.
- ix. This approval is liable to be suspended in case of violation of any of the terms and conditions stipulated herein.
- x. The operation and maintenance of the facilities will be made as per the standards specified in the proposal and to the satisfaction of the users.
- xi. The Co-developer shall maintain adequate manpower to provide the facilities.



- xii. The user charges will be finalized in consultation with the Development Commissioner and the users. This shall be subject to revision as per the agreed terms.
 - xiii. The Co-developer shall obtain the approval of Board for specific activities proposed to be undertaken for development, operation and maintenance of Special Economic Zone. Based on the activities approved by the Board, the Co-developer shall be entitled for duty free import or domestic procurement of goods for the approved activities after the Special Economic Zone has been notified.
 - xiv. The authorized operations shall be carried out in terms of the parameters laid down in the Special Economic Zones Act, 2005 and the rules and orders made thereunder and in accordance with the proposal approved herein.
 - xv. No duty free goods shall be available for personal use of, or consumption by officials, workers, staff or owners of the Unit or Developer.
 - xvi. Normally, no extension of validity period of three years for implementation will be considered. Any request, however, may be considered by the Board, on merits. Such request shall be submitted to the Government six months before expiry of the approval period.
- 4. This approval shall be also subject to other conditions as approved by the Board as given in the Annexure to this letter.
 - 5. The Co-developer may convey acceptance of all the terms and conditions indicated above within thirty days from the date of issue of this letter. All future correspondence may be addressed to the Deputy Secretary (SEZ), Department of Commerce, Udyog Bhavan, New Delhi-11.
 - 6. The Co-developer shall furnish to the Development Commissioner, Special Economic Zone returns on import, procurement and utilization of goods, as provided for under the Special Economic Zones Rules, 2006.

Yours faithfully,

Deputy Secretary / Director

Department of Commerce

Notes:

1) Substituted vide Notification no. G.S.R.982(E), dated 16-12-2010



Form C1

Application for Extension of Validity of Approval Granted

UNDER RULE 6(2)(a)

[Refer rule 6(2)(a)]

1. Name and address of the Developer :
2. Letter of Approval No. and date :
3. Type of Special Economic Zone : Multi-Product / Sector Specific :
4. If Sector specific, name of the sector for which approval has been given :
5. Date of grant of formal approval :
6. Expiry date of Formal approval of the Special Economic Zone :
7. Whether application for extension has been made before the expiry date of present formal approval ?
if yes, date of application of extension :
8. Date upto which extension has been sought :
9. Whether the Special Economic Zone has been notified?
If yes, date of Notification :
10. If notified, has the demarcation order into processing and non-processing area been issued by Development Commissioner :
11. Please list out the other steps which have been taken for implementation of the project within the stipulated time frame of 3 years. List the default operations carried out like preparation of the site, boundary walls, administrative block, electrification, roads, water pipelines, other authorized activities etc for implementing the Special Economic Zone. Please give descriptive details:
12. Proposed time frame for completion of the project :



13. Reasons for seeking extension :

I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We will abide by any other condition, which may be stipulated by the Government of India. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.

Place:	Signature of the Applicant
Date:	Name in Block Letters Designation
	Official Seal/Stamp
	Tel. No
	E-mail
	Web-Site, if any
	Full Residential Address

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows:

Signature of Development Commissioner



Form C2

Application for Extension of Validity of Approval Granted

UNDER RULE 6(2)(B)

[Refer rule 6(2)(b)]

1.	Name and address of the Developer	:
2.	Letter of Approval No. and date	:
3.	Type of Special Economic Zone Multi-Product / Sector Specific	:
4.	If Sector specific, name of the sector for which approval has been given	:
5.	Expiry date of In-principal approval of the Special Economic Zone	:
6.	Whether application for extension has been made before the expiry date of present in-principal approval? if yes, date of application of extension	:
7.	Date upto which extension has been sought	:
8.	Whether the request is for first extension or for second extension	:
9.	What is total proposed area of the land (in hectares) for this Special Economic Zone	:
10.	How much land has been acquired so far	:
11.	Estimated time required for acquisition of the balance land	:
12.	Reasons for seeking extension	:



I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We will abide by any other condition, which may be stipulated by the Government of India. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.

Place:

Signature of the Applicant

Date:

Name in Block Letters Designation

Official Seal/Stamp

Tel. No

E-mail

Web-Site, if any

Full Residential Address

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows:

Signature of Development Commissioner



Form C3

Application for Seeking Change in Sector

[Refer rule 6A)(1)]

1. Name and address of the Developer :
2. Letter of Approval No. and date :
3. Name of the sector for which approval has been given :
4. Name of sector to which change sought :
5. Date of grant of formal approval :
6. Expiry date of Formal approval of the Special Economic Zone :
7. Whether the Special Economic Zone has been notified ? If yes, date of Notification :
8. Reasons for seeking change in sector :
9. I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We will abide by any other condition, which may be stipulated by the Government of India. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.

Place:	Signature of the Applicant
Date:	Name in Block Letters Designation
	Official Seal/Stamp
	Tel. No
	E-mail
	Web-Site, if any
	Full Residential Address

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows:

Signature of Development Commissioner



Form C4

Application for Increase in Area

[Refer rule 6A(II)]

1. Name and address of the Developer :
2. Letter of Approval No. and date :
3. Name of the sector for which approval has been given :
4. Present Area of Special Economic Zone. (in hectare) :
5. Additional area sought (in hectare) :
6. Whether the additional area is vacant, contiguous and in possession and fulfils all the conditions of rule 7 :
7. Total area after addition :
8. Whether additional area to be included contiguous to the already notified area :
9. Date of grant of formal approval :
10. Expiry date of Formal approval of the Special Economic Zone :
11. Whether the Special Economic Zone has been notified? If yes, date of Notification :
12. Reasons for increase in area :
13. I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We will abide by any other condition, which may be stipulated by the Government of India. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.

Place:	Signature of the Applicant
Date:	Name in Block Letters Designation
	Official Seal/Stamp
	Tel. No
	E-mail
	Web-Site, if any
	Full Residential Address

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows:

Signature of Development Commissioner



Form C5

Application for Decrease in Area

[Refer rule 6A(III)]

1. Name and address of the Developer :
2. Letter of Approval No. and date :
3. Name of the sector for which approval has been given :
4. Present Area of Special Economic Zone (in hectare) :
5. Decrease of area sought (in hectare) :
6. Total area after decrease :
7. Whether after decrease in area, remaining area would be contiguous :
8. Date of grant of formal approval :
9. Expiry date of Formal approval of the Special Economic Zone :
10. Whether the Special Economic Zone has been notified ? If yes, date of Notification :
11. Total Duty benefits and tax exemption availed on the area proposed to be deleted (in Rupees Crore) :
12. Reasons for decrease in area :
13. I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We will abide by any other condition, which may be stipulated by the Government of India. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.

Place:	Signature of the Applicant
Date:	Name in Block Letters Designation
	Official Seal/Stamp
	Tel. No
	E-mail
	Web-Site, if any
	Full Residential Address

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows:

Signature of Development Commissioner



Form C6

Application form for Denotification

[Refer rule 8]

- [illegible]

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows:

- a) There is no unit in the Zone / Units in the Zone have been debonded.
- b) No duty exemption has been availed by the Developer./An amount equivalent to the tax/duty exemption availed has been deposited to the Government Account.

Signature of Development Commissioner



FORM - C7

Application for Approval of Authorised Operations

[Refer rule 9]

1. Name and address of the Developer
2. Letter of Approval No. and date
3. Type of Special Economic Zone Multi-Product / Sector Specific
4. If Sector specific, name of the sector for which approval has been given
5. Date of notification of the Special Economic Zone
6. Total area of the Special Economic Zone (in hectare)
7. Total processing area of the Special Economic Zone (in hectare)
8. Total non-processing area of the Special Economic Zone (in hectare)
9. Total proposed investment in the Special Economic Zone (in Rs. Crore)
10. Investment already made so far (in Rs. Crore)
11. Total number of people proposed to be employed in the Special Economic Zone
12. Details of the activities in the processing area for which approval have been sought

S.No	Name of the authorized activity	No. of Units	Area per unit (in sq. mtrs) as per FSI/FAR norms as applicable	Total area (in sq. mtr) / capacity (in MW)
(1)	(2)	(3)	(4)	(5)

Note : Wherever information is not required, please indicate “NA”

13. Justification for approval sought under S.No. 12.:
14. Details of the activities in the non-processing area for which approval have been sought :



S. No	Name of the authorized activity	No. of Units	Area per unit (in sq. mtrs) as per FSI norms as applicable	Total area (in sq. mtr) / capacity (in MW)
(1)	(2)	(3)	(4)	(5)

Note : Wherever information is not required, please indicate “NA”.

15. Justification for approval sought under S.No. 14.

I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/ We will abide by any other condition, which may be stipulated by the Government of India. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein are incorrect or false.

Place:

Signature of the Applicant

Date:

Name in Block Letters

Designation

Official Seal/Stamp

Tel. No

E-mail

Web-Site, if any

Full Residential Address

Recommendation of Development Commissioner

The proposal has been examined and-my recommendation is as follows:

Signature of Development Commissioner



FORM - D

Bond-Cum-Legal Undertaking for Developer

(See sub-rule (5) of rule 12 and sub-clause(ii) of sub-rule (1) of rules 22)

We having our registered office at.....hereinafter referred to as the Obligors (which expression shall, unless repugnant to the context or meaning thereof, include our heirs, successors,executors, administrators, liquidators, legal representatives and assignees) hereby hold and firmly bind ourselves jointly and severally unto the President of India, acting through the Development Commissioner and the Specified Officer hereinafter referred to as ‘the Government’ in the sum of Rs. Rupees.....only) for which payment to be well and truly made, we, the obligors bind ourselves by these presents.

Whereas we, the obligors have been granted by the Government a Letter of Approval to develop, operate and maintain Special Economic Zone or develop, operate and maintain infrastructure facilities in Special Economic Zone on the terms and conditions stipulated in the Letter of Approval number datedand we the obligors have duly accepted the said terms and conditions.

And whereas the Specified Officer has approved the place of storage of goods in.....Special Economic Zone in terms of Special Economic Zones Rules, 2006 wherein the dutiable goods, imported or sourced indigenously or sourced from other export oriented units, or software technology park units or electronic hardware technology park units or Special Economic Zone units in the same Special Economic Zone or other Special Economic Zone by us from time to time for the purposes of carrying out authorized operations availing exemptions from payment of duties, taxes or cess or drawback and concessions under sections 7 and 26 of the Special Economic Zones Act, 2005, could be deposited for a period of one year or such extended period as may be extended by the Specified Officer.



And whereas the Specified Officer has permitted the obligors to clear duty free imported goods from ports or airports or inland container depots or specified land custom stations or customs warehouses or international exhibition held in India, as the case may be, for admission into the special economic zone.

And whereas the Specified Officer has permitted the obligors admission of duty free imported goods and duty free goods procured from the domestic tariff area, hereinafter referred to as goods, into the special economic zone as provided under the Special Economic Zones Act, 2005 and the rules and orders made thereunder.

And whereas the Specified Officer has permitted provisional assessment of goods brought into the special economic zone by the above obligors from time to time which could not be finalized for want of full information as regard to value or description or quality or the proof thereof or for the non-completion of the chemical or other tests in respect thereof or otherwise as per request of the obligors.

Now the conditions of the above written bond-cum-legal undertaking are that:

1. We, the obligors shall observe all the provisions of the Special Economic Zones Act, 2005 and the rules and orders made thereunder in respect of the said goods.
2. We, the obligors shall refund an amount equal to the benefits of exemptions, drawback, cess and concessions availed on account of the goods and services in terms of provisions of rule 25 of Special Economic Zones Rules, 2006.
3. We, the obligors, shall furnish to the Assistant Commissioner of Customs or Deputy Commissioner of Customs as the case may be, at port or airport or inland container depot or land customs station or a warehouse evidence to his satisfaction within a period of forty-five days from the date of dispatch from any warehouse or unit that the said goods have duly arrived in the Special Economic Zone.
4. We, the obligors shall be wholly and solely responsible for ensuring that there shall be no pilferage during transit of the said goods when dispatched from the place of import or the factory of manufacture or from the warehouse to the Special Economic Zone and vice versa and we, the obligors, shall pay the duty on pilfered goods, if any.
5. We, the obligors shall maintain detailed accounts of all goods imported or procured from Domestic Tariff Area or consumed and utilized, in proper form, including of those remaining in stock and those sent temporarily



outside the Special Economic Zone in the Domestic Tariff Area under our obligation, and shall produce such accounts for inspection of the Specific

6. We, the obligors shall, submit to the Development Commissioner and the Specified Officer, quarterly and half yearly returns within a period of thirty days following the close of quarter/half year, as prescribed under the Special Economic Zones Rules, 2006. In case of wrong submission of such information or failure to submit such information within the stipulated time, the permission granted to us for carrying out the authorized operations may be withdrawn and/or the permission for further imports/ domestic procurement and sales in the Domestic Tariff Area may be stopped.
7. We, the obligors shall fulfill other conditions stipulated in the Special Economic Zones Act, 2005, Special Economic Zones Rules, 2006 and orders made there-under, as amended from time-to-time.
8. We, the obligors shall not change the name and style under which we, the obligors, are doing business or change the location except with the written permission of the Development Commissioner of Special Economic Zone.

If each and every one of the above conditions is duly complied with by us, the obligors, the above written bond-cum-legal undertaking shall be void and of no effect, otherwise the same shall remain in full force and effect and virtue.

It is hereby declared by us, the obligors, and the Government as follows -

1. The above written bond-cum-legal undertaking is given for the performance of an act in which the public are interested.
2. The Government through the Specified Officer or any other authorized officer may recover the sums due from the obligors as provided for in condition 2 above.

And the President of India shall, at his option, be competent to make good all the loss and damages by endorsing his rights under the above written bond-cum-legal undertaking or both.

I/We further declare that this bond-cum-legal undertaking is given under the orders of the Central Government in the performance of an act in which the public are interested. In these presents the words imposing singular only shall also include the plural and vice versa where the context so requires. In witness whereof these presents have been signed this dayof 20 here-in-before written by the obligor(s).



Place :

Date :

Signature of the Obligors

Name and Residential address

Witness	(1) Address (1)	Occupation (1)
	(2) Address (2)	Occupation (2)

Accepted for and on behalf of the President of India onday of20.....

Development Commissioner/Specified Officer

Signature and date

Name

Designation



Form E

Format for Quarterly and Half-Yearly Report for Sez Developer/ Co-Developer to be Furnished to the Development Commissioner

(See rules 12 and 22)

Period

Period of Reporting: Quarterly (April-June)(July-September) (October-December) (January-March) and Half-Yearly (April-September and October-March)

1. Name and address of the Developer/Co-developer
2. Letter of Approval No. and date
3. Name and address of Developer/Co-Developer,
4. Details of authorized operations approved by the Board
5. Land
 - i. Total area proposed for development
 - ii. Area now in possession and future development plans
 - iii. Area earmarked for processing area
 - iv. Details of processing area developed.
6. (a) Details of imports or procurement of goods made for authorized operations from inception till last quarter/half-year (opening balance).
(b) Details of imports or procurement of goods made for authorized operations during the current quarter/half-year.
(c) Details of consumption of goods imported or procured [(a)+(b)]
7. Details of goods (imported or procured) held in stock at the end of the quarter/half-year.
(a) + (b) - (c)
8. Details of infrastructure developed:-
In the processing area
In the non-processing area
9. Other details of progress of implementation of the project.

(Signature)

Developer/Co-developer(s)



Form F

Consolidated Application form for

(See rule 17)

1. Setting up of units in Special Economic Zone;
2. Annual permission for sub-contracting;
3. Allotment of Importer Exporter Code Number;
4. Allotment of land/industrial sheds in the Special Economic Zone;
5. Water Connection;
6. Registration-cum-Membership Certificate;
7. Small Scale Industries Registration;
8. Registration with Central Pollution Control Board;
9. Power connection;
10. Building approval plan;
11. Sales Tax registration;
12. Approval from Inspectorate of factories;
13. Pollution control clearance, wherever required;
14. Any other approval as may be required from the State Government.

1. The application should be submitted to the Development Commissioner of the concerned Special Economic Zone in 5 copies along with a crossed Demand Draft of rupees five thousand drawn in favour of The Pay & Accounts Officer of the concerned Special Economic Zone together with a project report giving details of activities proposed.

For Official Use only

Application No.

Date:

Details of Bank Draft.

Amount Rs.

Draft No.

Draft date

Drawn on

(Name of the Bank)

Payable at



PART I

- I. Name and full address of applicant firm/ company
(in block letters)
- Registered Office in case of limited company &
Head Office for others)
- Pin Code
- Tel. No.
- Fax No.
- Permanent E-Mail Address
- Web-Site, if any
- Passport No., if any
- Name of Bank with Address & Account No.
- Digital Signature
- Income Tax PAN (attach copy)
- II. Constitution of the applicant firm: Public Limited Company
[Tick (v) appropriate entry] Private Limited Company
Partnership
Proprietor ship
Others (please specify)
- (Attach copy of Certificate of Incorporation alongwith Articles of Association and Memorandum of Association in case of companies and partnership deed in case of partnership firms.)
- III. Nature of the industrial undertaking0
- i. Large scale
- ii. Medium scale
- iii. Small scale
- IV. Name and complete address of each of the Directors/
Partners/Proprietor, as the case may be with Telephone numbers
- V. ITEM (S) OF MANUFACTURE/SERVICE ACTIVITY:-
(Including By-product/Co-products)
(If necessary, additional sheets may be attached)



Item(s) Description (Not required for service unit)	Capacity(Unit =)
.....
.....
.....

VI. Investment:

(Rs in lakhs)

(a) Plant and Machinery
(i) Indigenous
(ii) Import CIF value
(iii) Total (i) + ii)
(b) Details of source(s) of finance	

VII. Import and indigenous requirement of materials and other inputs:

(Value in Rupees)

Import Indigenous

- a. Capital Goods
- b. Raw material, components, consumables, packing material, fuel etc. for 5 years (Give details in project report, namely list of Capital Goods, description of raw materials, and other inputs, etc).

TOTAL:

VIII. INFRASTRUCTURE REQUIREMENTS

1. Requirement of land: - (Area in sq. mtrs.)
 - i. factory & offices
 - ii. Warehousing/storage
 - iii. Others, specify
2. Requirement of built-up area
3. Requirement of Water (in Kilo Litres)
 - i. For industrial (process) purposes
 - ii. For drinking purposes
 - iii. Others, specify
 - iv. Total requirement



4. Effluent Treatment
 - i. Quantum and nature of effluents and mode of disposal
 - ii. Specify whether own Effluent Treatment Plant will be created
5. Requirement of Power (in KVA)

IX. EMPLOYMENT MenWomen

X. WHETHER FOREIGN TECHNOLOGY AGREEMENT IS ENVISAGED (Tick (3)the appropriate entry)

Yes No

- i. Name and Full Address of foreign collaborator
- ii. Nature of Collaboration
1. Equity Participation including Foreign Investment

(i)	(\$ in thousand)	(Rs. in lakhs)
(a) Authorized
(b) Subscribed
(c) Paid up Capital

Note: If it is an existing company, give the break up of existing and proposed capital structure.

- (ii) Pattern of share holding in the paid-up capital

(Amount in Rupees)

	(Rs. in lakhs)	(US \$ Thousand)
(a) Foreign holding
(b) Non Resident Indian company/Individual holding		
(i) Repatriable
(ii) Non-repatriable
(c) Resident holding
(d) Total Equity
(e) External commercial Borrowing		
(give details)



2. Technical collaboration (furnish details in project report)

(Gross of Taxes)

- (a) Lump sum payment
- (b) Design & Drawing fee
- (c) Payment to foreign technician
- (d) Royalty (on exports) %
- (e) Royalty (on domestic tariff area sales
if envisaged
- (f) Duration of agreement (Number of years)

3. Marketing collaboration (furnish details in project report)

XI. Foreign Exchange Balance sheet

Total Total

1st 2nd 3rd 4th 5th (5 yrs)

Rs. In lakhs/\$ in thousand

1.	FOB value of exports in first five years
2.	*Foreign Exchange outgo on for the first five years
3.	Net Foreign Exchange earnings For the first five years (1)–(2)

*Foreign exchange outgo shall include the CIF value of import of machinery, raw material, components, consumables, spares, packing materials and amount of repatriation of dividends and profits, royalty, lump sum knowhow fee, design and drawing fee, payment of foreign technicians, payment on training of Indian technicians abroad, commission on export, interest on external commercial borrowings, interest on deferred payment credit and any other payments.



XII. OTHER INFORMATION

(i)	Whether the applicant has been issued any Industrial license or LOI/LOA under EOU/SEZ STP/EHTP scheme. If so, give full particulars, namely reference number, date of issue, items of manufacture and progress of implementation of each project.
(ii)	Whether the applicant or any of the partner/Director who are also partners Directors of another company or firms its associate concerns are being proceeded against or have been debarred from getting any License/Letter of Intent/Letter of Permission under Foreign Trade (Development and Regulation) Act, 1992 or Foreign Exchange Management Act, 1999 or Customs Act, 1962 or Central Excise Act, 1944.

Place : Signature of the Applicant

Date : Name in Block Letters

..... Designation

Official Seal/Stamp Tel. No.

E-mail Web-Site, if any

Full Residential Address

UNDERTAKING

I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We shall abide by any other condition, which may be stipulated by the Development Commissioner. I/We fully understand that any Permission Letter/Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein furnished are incorrect or false.



Place :

Date :

Signature of the Applicant

Name in Block Letters

Designation

Official Seal/Stamp

Tel. No.

E-mail

Web-Site, if any

Full Residential Address

Tel. No.

Note: Formats of application not given herein may be obtained from the Development Commissioner.

PART II

If sub-contracting is envisaged in the manufacturing operations, furnish following details:

- i. Sub-contracting permission is required for -
 - a. part of the production process (quantify)
 - b. any particular production process (give details)
- ii. Name and address and other particulars of sub-contractor and whether the sub-contractor is
 - a. Domestic Tariff Area unit/Central Excise Registered or otherwise
 - b. Other Special Economic Zone unit
 - c. Export Oriented unit or Electronic Hardware Technology Park unit or Software Technology Park unit.power



^a[Form FA

Consolidated Application form for

(See proviso to sub-rule (1) of rule 17)

1. Setting up of units in Special Economic Zone;
2. Allotment of Importer Exporter Code Number;
3. Allotment of land/industrial sheds/Office Space in the Special Economic Zone;
4. Registration-cum-Membership Certificate;
5. GST/Sales Tax registration;
6. Any other approval as may be required from the State Government.

The application should be submitted along with relevant payment details for a sum of rupees five thousand made to the Pay and Accounts Officer of the Kandla Special Economic Zone as per the details mentioned below, together with a project report giving details of activities proposed.

Name of the Bank: CENTRAL BANK OF INDIA

Account No: 3561135529

IFSC Code: CBIN0282169 MICR Code: 110016060

Branch Code: 282169

Branch Location: Udhyog Bhawan, New Delhi

Amount Rs.

Transaction/ Reference No.

Transaction date

Mode of Payment
(NEFT/ RTGS/ UPI etc.)

For Official Use only

Application No.

Date:

- I. Name and full address of applicant
firm/company (in block letters)
- Registered Office (in case of limited
Company and Head Office for others)
- Pin Code
- Tel.No.
- Permanent E-Mail Address

^aInserted vide Ministry of Finance S.O 940(E) dated 28.2.2024



- Web-Site, if any
- Passport No., if any
- Name of Bank with Address and Account No.
- Digital Signature
- Income Tax PAN (attach copy)
- II. Constitution of the applicant firm: Public Limited Company
 [Tick (✓) the Private Limited Company
 appropriate entry] Limited Liability Partnership
 Partnership
 Branch
 Proprietor ship
 Trust
 Others (please specify)
- (Attach Copy of Certificate of Incorporation along with Articles of Association And Memorandum of Association In Case of Companies And Partnership Deed in Case of Partnership Firms, LLP Deed in Case of Limited Liability Partnership and other equivalent incorporation documents)
- III. Area of Business proposed to be undertaken as per IFSCA Regulations:Eg. Banking, Fund Management, Insurance etc.)
- IV. Name and complete address of each of the Directors/ Partners/Proprietor, as the case may be with Telephone numbers
- V. INVESTMENT: (RS. IN LAKHS)
- (a) Office Equipment such as computers, servers, office furniture.
 (i) Indigenous
 (ii) Import CIF value
 (iii) Total (i) + (ii)
- (b) Details of source(s) of finance
- VI. INFRASTRUCTURE REQUIREMENTS
- Requirement of land/Office Space: (Area in sq. mtrs.)
- VII. EMPLOYMENT
- Men
 Woman
 Transgenders
- VIII. Shareholding of IFSC Unit
- | (a) Equity Capital incl. Foreign Investment : | (\$ in thousand) | (Rs. in lakhs) |
|---|------------------|----------------|
| (i) Authorized | | |
| (ii) Subscribed | | |
| (iii) Paid Up Capital | | |



Note: If it is an existing company, give the break up of existing and proposed capital structure

(a) Shareholding Pattern :	(\$ in thousand)	(Rs. in lakhs)
(i) Foreign Holding
(ii) Indian Holding
(iii) IFSC Holding
Total Equity

IX. OTHER INFORMATION

Whether the applicant has been issued any Industrial license or LOI/LOA under EOU/SEZ/STP/EHTP scheme. If so, give full particulars, namely reference number, date of issue, items of manufacture/ services offered and progress of implementation of each project.

Whether the applicant or any of the partner/Director who are also partners/ Directors of another company or firms its associate concerns are being proceeded against or have been debarred from getting any License/Letter of Intent/ Letter of Permission under Foreign Trade (Development and Regulation) Act, 1992 or Foreign Exchange Management Act, 1999 or Customs Act, 1962 or Central Excise Act, 1944.

Place :	Signature of the Applicant :
Date:	Name in Block Letters :
	Designation :
Official Seal/Stamp	Tel. No. :
	e-mail :
	Web-Site, if any
	Full Residential Address

UNDERTAKING

I/We hereby declare that the above statements are true and correct to the best of my/our knowledge and belief. I/We shall abide by any other condition, which may be stipulated by the Development Commissioner.

I/We fully understand that any Permission Letter/Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that may be taken having regard to the circumstances of the case if it is found that any of the statements or facts therein furnished are incorrect or false.

An affidavit duly sworn in support of the above information is enclosed.

Place :	Signature of the Applicant :
Date:	Name in Block Letters :
Designation :	Official Seal/Stamp
	Tel. No. :
	e-mail :
	Web-Site, if any
	Full Residential Address



¹⁸⁸Form F1

Letter of Approval Renewal Application form

(See rule 19(6A)(1))

Application for renewal of Letter of Approval for the..... block of five years under sub-rule (6A) of rule 19

PART I

S No.	Particulars	
1.	Name of Unit and full address in Special Economic Zone	
2.	Full address of Registered Office	
3.	Telephone/Fax Nos:	
4.	Permanent E-Mail address	
5.	Original Letter of Approval No. and Date	
6.	Date of renewal of Letter of Approval, if any	dd/mm/yyyy
7.	Date of commencement of production	dd/mm/yyyy
8.	Date of expiry of Letter of Approval	dd/mm/yyyy
9.	ID and date of application for renewal of LOA filed in SEZonline-ndml.com	
10.	Income Tax Permanent Account Number	
11.	Constitution of the Application Firm (Tick the appropriate entry)	Public Ltd/ Private Ltd/ Partnership/ Proprietorship/ Others

¹⁸⁸ Inserted vide Notification No. G.S.R. 909(E) dated 19-09-2018



Application for renewal of Letter of Approval for the block of five years under sub-rule (6A) of rule 19

PART I

S No.	Particulars	
1.	Name of Unit and full address in Special Economic Zone	
2.	Full address of Registered Office	
3.	Telephone/Fax Nos:	
4.	Permanent E-Mail address	
5.	Original Letter of Approval No. and Date	
6.	Date of renewal of Letter of Approval, if any	dd/mm/yyyy
7.	Date of commencement of production	dd/mm/yyyy
8.	Date of expiry of Letter of Approval	dd/mm/yyyy
9.	ID and date of application for renewal of LOA filed in SEZonline-ndml.com	
10.	Income Tax Permanent Account Number	
11.	Constitution of the Application Firm (Tick the appropriate entry)	Public Ltd/ Private Ltd/ Partnership/ Proprietorship/ Others

PART II

Activity of Unit		Existing	Proposed for the renewed period
1. Item of Manufacture/service activity (including by product/co-products)			
2. Investment in Capital Goods (in Rs. Lakhs)	Indigenous		
	Import		
3. Investment in Raw Materials (in Rs. Lakhs)	Indigenous		
	Import		
4. Employment	Men		
	Women		



FOREX Balance Sheet for the current block (Rs. in Lakhs)

Sl. No.	Items	1st	2nd	3rd	4th	5th	Total
1.	Free on Board value of Exports in first 5 years						
2.	*Foreign Exchange Outgo on for the first five years						
3.	Net Foreign Exchange earnings for the first five years (1-2)						

FOREX Balance Sheet proposed for next block (Rs. in Lakhs)

Sl. No.	Items	1st	2nd	3rd	4th	5th	Total
1.	Free on Board value of Exports in first 5 years						
2.	*Foreign Exchange Outgo on for the first five years						
3.	Net Foreign Exchange earnings for the first five years (1-2)						

*Foreign Exchange outgo shall include Cost, Insurance and Freight value of import of machinery, raw material, components, consumables, spares, packing material and amount of repatriation of dividends and profits, royalty, lump sum knowhow fee, design and drawing fee, payment to foreign technicians, payments on training of Indian technicians abroad, commission on export, interest on external commercial borrowings, interest on deferred payment credit and other payments.

Place:

Date:

Signature of the Applicant

Name in Block Letters

Designation

Telephone No:

Mobile No:

E-mail Address:]

*****Notes



¹⁸⁹Form F2

Format for Renewal of Letter of Approval for Unit

(See rule 19 (6A)(3))

**Office of Development Commissioner, Special Economic Zone Department
of Commerce, Government of India**

F No.

Dated:

To

M/s Name and Address of the unit

**Subject: Renewal of Letter of Approval issued to M/s , a unit in
..... Special Economic Zone for continued Operation under the
SEZ Scheme- reg.**

Sirs,

With reference to your application No..... dated....., the validity of
Letter of Approval No..... dated

..... issued to M/s is hereby extended for block of
5 years i.e. from **dd.mm.yyyy** to **dd.mm.yyyy** for undertaking authorized
operations, namely, in Special Economic Zone, in
state. All other terms and conditions stipulated in the original Letter of Approval
shall remain unchanged. Your application for renewal of Letter of Approval has
been considered on the basis of projections given therein and the same has
been given below.

Sl. No.	Items	1 st	2 nd	3 rd	4 th	5 th	Total
1.	Free on Board value of Exports for 5 years						
2.	*Foreign Exchange Outgo on for the first five years						
3.	Net Foreign Exchange earnings for five years (1-2)						

¹⁸⁹ Inserted vide Notification No. G.S.R. 909(E) dated 19-09-2018



2. You are required to execute a fresh Bond Cum Legal Undertaking with this office in respect of the extended period.
3. Please keep this letter attached with the original Letter of Approval cited above and acknowledge the receipt.

Yours faithfully

(Development Commissioner)

.....Special Economic Zone

Copy to:

1. The Specified Officer, Special Economic Zone.
2. Database Manager.

*Foreign Exchange outgo shall include Cost, Insurance and Freight value of import of machinery, raw material, components, consumables, spares, packing materials and amount of repatriation of dividends and profits, royalty, lump sum knowhow fee, design and drawing fee, payment to foreign technicians, payments on training of Indian technicians abroad, commission on export, interest on external commercial borrowings, interest on deferred payment credit and any other payments.”.



Form G

Letter of Approval Renewal Application form

(See rule 19)

**OFFICE OF DEVELOPMENT COMMISSIONER,.....
SPECIAL ECONOMIC ZONE
DEPARTMENT OF COMMERCE, GOVERNMENT OF INDIA**

Dated the

Subject: Your proposal for setting up a unit in the Special Economic Zone.

Reference: Your application No.dated

Dear Sirs,

With reference to the above mentioned application, Development Commissioner ,....., Special Economic Zone is pleased to extend to you all the facilities and entitlements admissible to a unit in a Special Economic Zone subject to the provisions of the Special Economic Zones Act, 2005 and the rules and orders made thereunder and for the establishment of a unit at in the State of.....for undertaking authorized operations, namely, manufacture and rendering services including trading as under:-

Authorized Operations

1. Items (s) of manufacture
2. Service activities:

This approval is subject to following terms and conditions:

- i. You shall export the goods manufactured/ goods imported/procured for trading and services, including items of trading, as per provisions of the Special Economic Zones Act, 2005 and Rules made thereunder for a period of five years from the date of commencement of production/ service activities. For this purpose, you shall execute the Bond-cum-Legal Undertaking as prescribed under the Special Economic Zones Rules, 2006.
- ii. You shall fulfil the pollution control requirements, as may be prescribed by the Pollution Control authorities.



- iii. You shall achieve positive Net Foreign Exchange (NFE) as prescribed in the Special Economic Zones Rules, 2006 for the period you operate as a Unit in the Special Economic Zone from the commencement of production, failing which you shall be liable for penal action under the Foreign Trade (Development and Regulation) Act, 1992.
- iv. You may import or procure from the Domestic Tariff Area all the items required for your authorized operations under this approval, except those prohibited under the ITC (HS) Classifications of Export and Import items.
- v. You may supply/sell goods or services in the Domestic Tariff Area in terms of the provisions of the Special Economic Zones Act, 2005 and rules and orders made thereunder.
- vi. This Letter of Approval is valid for a period of one year from its date of issue. You shall implement the project and commence production within one year period or within such period as may be extended.
- vii. Date of commencement of production shall be intimated to the Development Commissioner.
- viii. This Letter of Approval shall be valid for a period of five years from the date of commencement of production.
- ix. The approval is based on the details furnished by you in your project proposal/application.
- x. You shall abide by the provisions of Special Economic Zones Act, 2005 and the rules and orders made thereunder.
- xi. You have the option to renew the approval or exit in terms of the provisions of the Special Economic Zones Act, 2005 and the rules and orders made thereunder.
- xii. You shall confirm acceptance of the above terms and condition to the Development Commissioner within forty-five days of issue of this Letter of Approval.
- xiii. If you fail to comply with the conditions stipulated above, this Letter of Approval shall be cancelled as per the provisions of the Special Economic Zones Act, 2005 and the rules and orders made thereunder.
- xiv. All future correspondence including for amendments/changes in terms and conditions of the Letter of Approval or for extension of its validity shall be addressed to the Development Commissioner.

Yours faithfully,
Development Commissioner
..... SEZ

Copy forwarded to: -

Asstt Commissioner/Deputy Commissioner/Joint Commissioner
(Custom). Special Economic Zone



Form H

Bond-Cum-Legal Undertaking for Special Economic Zone Unit

(See rule 22)

A bond-cum-legal undertaking made this day of20.....between M/s (legal status i.e. a company or firm), a unit in a Special Economic Zone (SEZ) having its registered office at and factory/service unit at (hereinafter referred to as “the obligors” which expression shall, unless repugnant to the context or meaning thereof, include its heirs, successors, executors, administrators, liquidators, legal representatives and assignees) hereby hold and firmly bind ourselves jointly and severally unto the President of India acting through the Development Commissioner of Special Economic Zone and the Specified Officer (hereinafter jointly referred to as “Government”) in the sum of Rs. (Rupees only) for which payment to be well and truly made, we, the obligors, bind ourselves by these presents.

Whereas the Development Commissioner has issued Letter of Approval No. dated to the obligors, containing the terms and conditions for setting up and operating the unit in the Special Economic Zone, including the requirement of achieving positive Net Foreign Exchange Earning as provided under the Special Economic Zones Rules, 2006 and orders made thereunder, hereinafter referred to as the rules, and the obligors have duly accepted the terms and conditions of the said Letter of Approval, vide their letter No. dated

And whereas we, the obligors have been authorized the use of the premises, namely, in the Special Economic Zone wherein dutiable goods, imported or procured from Domestic Tariff Area or procured from Export Oriented units or Software Technology Park units or Electronic Hardware Technology Park units or Special Economic Zone units in the same Special Economic Zone or other Special Economic Zone for the purpose of carrying out the authorized operations, hereinafter referred to as the goods availing exemption from payment of duties, taxes or cess or drawback and concessions under sections 7 and 26 of the Special Economic Zones Act, 2005 could be



admitted and deposited for a period which is co-terminus with the validity period of Letter of Approval.

And whereas the obligors can clear duty free imported goods from ports or airports or inland container depots or specified land custom stations or customs warehouse or international exhibitions held in India, as the case may be, for admission into the Special Economic Zone.

And whereas the obligors may remove the goods or goods manufactured or services, without payment of duty and dispatch the same by air or sea or rail or road or courier or post for export to foreign countries or supply to other export oriented units or to electronic hardware technology park units or to software technology park units or to units in the same or other Special Economic Zone, without payment of duty.

And whereas the obligors have been permitted to remove the said goods or goods partially manufactured or processed therefrom to any other place in the Domestic Tariff Area without payment of duty for the purpose of sub-contracting or test or repair or calibration or re-engineering or re-conditioning or display and to be returned to the unit thereafter as per the provisions of the Special Economic Zones Act, 2005 and rules and orders made thereunder.

And whereas the Specified Officer has permitted provisional assessment of goods brought into the special economic zone or manufactured by the obligors from time to time which could not be finalized for want of full information as regard to value or description or quality or the proof thereof or for the non-completion of the chemical or other tests in respect thereof or otherwise at the request of the obligors.

Now the conditions of the above written bond-cum-legal undertaking are that:

1. We, the obligors shall abide by all the provisions of the Special Economic Zones Act, 2005 and the rules and orders made thereunder in respect of the goods for authorized operations in the Special Economic Zone.
2. We, the obligors shall pay on or before a date specified in a notice of demand, all duties chargeable on the goods not removed on termination of validity here-in-stated-above of the Letter of Approval.
3. We, the obligors shall furnish to the Asstt. Commissioner of Customs or Dy. Commissioner of Customs, as the case may be, at port or airport or inland container depot or land customs station or a warehouse evidence to his satisfaction within a period of forty-five days from the date of dispatch from any warehouse or unit that the said goods have duly arrived in our unit in the Special Economic Zone.



4. We, the obligors shall be wholly and solely responsible for ensuring that there shall be no pilferage during transit of the said goods when dispatched from the place of import or the factory of manufacture or from the warehouse to the unit in the Special Economic Zone and vice versa and we, the obligors, shall pay the duty on pilfered goods, if any.
5. We, the obligors shall maintain accounts of all goods imported or procured from the Domestic Tariff Area or consumed and utilized, in proper form, including those remaining in stock and those sent temporarily out side the Special Economic Zone in the Domestic Tariff Area under our obligation and shall produce such accounts for inspection of the Specified Officer or Authorized Officer.
6. We, the obligors shall intimate the date of commencement of the production/service activities for export within one month of such date to the Development Commissioner.
7. We, the obligors shall, after the commencement of production or service activities, submit to the Development Commissioner and the Specified Officer, Annual Performance Return within a period of ¹⁹⁰[one hundred eighty days] following the close of financial year, in the form prescribed under the Special Economic Zones Rules, 2006, certified by a Chartered Accountant. In case of wrong submission of such information or failure to submit such information within the stipulated time, the permission granted to us for carrying out the authorized operations may be withdrawn and/or the permission for further imports and sales in the Domestic Tariff Area may be stopped.
8. We, the obligors shall achieve positive Net Foreign Exchange Earning and shall fulfil other conditions stipulated in the Letter of Approval and in case of failure to achieve the said positive Net Foreign Exchange Earning, except when the fulfilment of such conditions is prevented or delayed because of any law & order, proclamation or regulation or ordinance of the Government, we shall be liable for penal action under the provisions of the Foreign Trade (Development and Regulation) Act, 1992.
9. We, the obligors shall pay the duties on the goods and services sold in Domestic Tariff Area in terms of Special Economic Zones Act, 2005 and the rules and orders made thereunder.
10. We, the obligors shall refund an amount equal to the benefits of exemptions, drawback, cess and concessions availed on account of the goods and services in terms of provisions of rule 25 of Special Economic Zones Rules, 2006.

¹⁹⁰ Substituted vide G.S.R. 1094(E) - Dated 21-11-2016, before it was read as, "ninety days"



11. We, the obligors shall not dispose of goods and services admitted into the Special Economic Zone or goods manufactured or services to the Domestic Tariff Area except as provided under Special Economic Zones Act, 2005 and the rules and orders made thereunder.
12. We, the obligors shall comply with the conditions and limitations stipulated in the rules on temporary removal of goods to the Domestic Tariff Area, without payment of duty, for the purposes of sub-contracting or test or repairs or reconditioning or processing or display.
13. 13. We, the obligors shall not change the name and style under which we, the obligors are doing business or change the location of the manufacturing premises except with the written permission of the Development Commissioner.
14. We, the obligors shall intimate any changes in the Board of Directors/ Partners, telephone No., E-mail address, Web-Site, Passport No., Bank Address and Factory address, forthwith, to the Development Commissioner and the Specified Officer.
15. The Government through the Specified Officer or any other authorized officer may recover the sums due from the obligors as provided for in condition 2 above

Provided that the President of India shall, at his option, be competent to make good all the loss and damages from the amount of the bond or by endorsing his rights under the above written bond or both.

16. Any other order issued by the Central Government in this regard shall be final and binding and we, the obligors hereby undertake to comply unconditionally with such an order.
17. We, the obligors shall be bound by the changes, if any, made in the provisions of the Special Economic Zones Act, 2005 and the rules.
18. Any stamp duties payable on this document or any document executed thereunder shall be borne by us.

If each and every one of the above conditions is duly complied with by us, the obligors, the above written bond-cum-legal undertaking shall be void and of no effect, otherwise the same shall remain in full force and effect and virtue.

It is hereby declared by us, the obligors, and the Government as follows -

1. The above written bond-cum-legal undertaking is given for the performance of an act in which the public are interested.



In these presents the words imposing singular only shall also include the plural and vice versa where the context so requires;

In witness whereof these presents have been signed this dayof 20.... hereinbefore written by the obligor(s).

Place Signature of the Obligor

Date Name and Residential address

Witness (1) Address (1) Occupation (1)

 (2) Address (2) Occupation (2)

Accepted for and on behalf of the President of India on day of ... 20....

Signature and date Signature and date

Name Name

Development Commissioner/ Jt./Dy./Asstt. Commissioner of Customs

Joint/Deputy Development Commissioner



¹⁹¹[Form-I

Annual Performance Report for Units

Period-----

(See rule 22)

PERIOD OF REPORTING: ANNUAL (APRIL-MARCH)

ID of online APR filed: _____

1.
 - a) Name and factory address of the Unit
 - b) LOA No. and Date
 - c) Date of commencement of Production
 - d) Permanent email ID
2. Item of manufacture/ service activity
Services approved other than default services:
3. EXPORT (INFLOW) (Rs. In Lakhs)
 - a) FOB value of exports for the Year (indicate items of exports)
 - b) Value of supplies made under Rule 53A ('a' to 'k')
 - c) Total value of exports for the year under report (a+b)
 - d) Cumulative value of exports for the five year period
 - e) Countries of exports
4. IMPORT (OUTFLOW) (Rs. in Lakhs)
 - A. Raw material and other inputs utilised
 - (a) Opening balance of imported raw material, consumables, components, packing material, services etc.,
 - (b) CIF value of raw material, consumables, components, packing material, services etc. imported during the year.
 - (c) Cumulative value of raw materials, consumables, components, packing materials, services etc.
 - (d) Value of imported raw material, consumables, components, packing material etc. or finished goods/ services received from other units in SEZs/EOUs/EHTPs/STPs during the year.
 - (e) Total (c+d)



- (f) Value of imported raw material, consumables, components, packing material etc. or finished goods/services transferred to other units in SEZs/EOUs/EHTP/STP during the year
- (g) Closing balance of imported raw material, consumables, components, packing material, services etc.
- (h) Value of imported raw material, consumables, components, packing material, services etc. actually consumed during the year $\{(e)-[f+g]\}$

Gems and jewellery unit to specify the amount of gold, silver, platinum and other precious commodities in weight (kilograms) as on 31st March of the relevant financial year.

B. Capital goods

- (i) Year-wise CIF value of capital goods imports and spares till end of the year under report.
- (ii) Value of imported Capitals goods received from other units in SEZ/EOU/EHTP/STP during the year
- (iii) Total (i) + (ii)
- (iv) Values of imported Capital goods, and spares transferred to other units in SEZ/EOU/EHTP/ STP during the year
- (v) Total value of imported capital goods and spares during the year (iii) – (iv)
- (vi) Proportionate amortized value of imported capital goods taken for NFE calculations as per rule ____ of Special Economic Zones Rules, 2006

5. Other outflow of Foreign Exchange (Royalty, technical knowhow fee, repatriation of Dividend/ Profits, Payment of Sales Commission, Interest on overseas borrowings, etc.) during the year :
6. Total outflow $[4.A.(h) + 4.B.(vi) + 5]$:
7. Net Foreign Exchange Earning for the year $[3.(c)-6]$:
8. Net Foreign Exchange Earning position at the end of previous year :
9. Cumulative Net Foreign Exchange Earning for the year period $[7 + 8]$

Note: For details of calculation of NFE, please refer to Rule 53 :

10. Value Addition Achievement during the year (applicable for Gem & Jewellery Units) :

(For calculation of Value Addition, please refer to Rule 53)

(Please attach a separate Value Addition Calculation sheet, if required, duly certified by Chartered Accountant or Cost Accountant.)



Part-II

- | | | |
|---|----------------|----------------|
| 1. DTA SALES | Value | (Rs. in lakhs) |
| (a) Sale of finished goods/services | : | |
| (b) Sale of rejects : | | |
| (c) Sale of by product : | | |
| (d) Sale of Waste/Scrap/Remnant | : | |
| (e) Total | | |
| | | |
| 2. Capital structure of the enterprise | : | |
| | | |
| 3. Capital structure of the enterprise | : | |
| A. i) Authorised capital | : | |
| ii) Paid up capital | : | |
| B. Overseas investments | FDI | NRI |
| a) Approved | | |
| b) Actual Inflow during the year | | |
| c) Cumulative actual investment for 5 years | | |
| | | |
| 3. Employment | Male | Female |
| | | |
| 4. Investment in the Zone (SINCE INCEPTION) | (Rs. In lakhs) | |
| a) Building | <hr/> | |
| b) Plant and Machinery | <hr/> | |
| (i) Indigenous | <hr/> | |
| (ii) Import CIF value | <hr/> | |
| (iii) Total (i) + (ii) | <hr/> | |
| | | |
| 5. OTHER INFORMATION : | | |
| (1) External commercial borrowing | | |
| External commercial borrowing pending at the end of last year | | |
| (a) Less than three years Amount in \$ | | |
| (b) More than three years -do- | | |



- (2) Cases pending for foreign exchange realization, including those of previous years, if any.

Date of export :

Name of importer :

Address :

Amount :

(SIGNATURE)

with Seal of Company

Note : The information given in the formats for Annual Performance Reports should be authenticated by the authorised signatory of the unit and certified by a Chartered Accountant or Cost Accountant.]



¹⁹¹ [Form-I]

[Sec Section 8(8) and Rule 12(11)]

COUNTERFOIL The Central Sales Tax (Registration and Turnover) Rules, 1957 Form I	DUPLICATE The Central Sales Tax (Registration and Turnover) Rules, 1957 Form I	ORIGINAL The Central Sales Tax (Registration and Turnover) Rules, 1957 Form I
Serial No..... Name of Issuing State..... Office of issue SEAL OF THE ISSUING AUTHORITY Date of Issue		
1 a. Name of the SEZ dealer b. Registration No,..... Dated..... (under the Central Sales Tax Act, 1956) (74 of 1956) c. Registration No.....Dated..... (under the General Sales Tax Act) 2. Full address of place of business..... 3. (a) Registration No. of the Special Economic Zone dealer issued by Development Commissioner of Special Economic Zone b. Description of goods approved by the Development Commissioner of Special Economic Zone. 4. Details of the seller : (a) Name of the seller (b) Full address of place of business (c) Registration No.....dated..... (under the Central Sales Tax Act, 1956) (d) Registration No...dated..... (under the General Sales Tax Act)		
5. Details of the goods purchased by Special Economic Zone dealer :		

¹⁹¹Substituted vide NOTIFICATION No. G.S.R. 200(E) dated 07-03-2019



Invoice/bill/ cash Memo	Dated Total	Amount
Certificate I – Certified that the goods (the particulars) whereof have been specified in the form supplied in pursuance of our purchase order No.....dated..... purchased from you as per bill/cash memo/challan/Invoice mentioned above amounting to Rs..... have been used by me/us, in the activities as specified in sub section (6) of section 8 of the Central Sales Tax Act, and that the said goods were purchased from you by me/us, and for the purpose of manufacture/processing/use in or export from the Special Economic Zone or for development, operation and maintenance of Special Economic Zone.		
Certified II – It is further certified non-liability to tax under the Central Sales Tax Act, 1956 in respect of goods referred to in Certificate I has not been claimed from any other person and that no other certificate for such non-liability has been issued to any other person in respect of those goods.		
Verification The above statement are true to the best of my knowledge and belief and nothing has been concealed therefrom. Signature with date.....		
Name of the person signing the Certificate on behalf of the Special Economic Zone dealer.....		
Status of the person signing the certificate in relation to the Special Economic Zone dealer.		
*	**	***

* to be retained by the Special Economic Zone.

** to be retained by the seller

*** to be furnished to the assessing authority in accordance with the rules framed by the State Government under Section 13”

Sd/-
(ABHAY TRIPATHI)
Director(Sales TAX)



Footnote

The Central Sales tax (Registration and Turnover) Rules 1957 were published vide SRO 644 dated 28.02.1957 and have been subsequently amended by :-

1. SRO 3613 dated 16.11.1957
2. SRO 896 dated 23.09.1958
3. SRO 2817 dated 04.11.1968
4. GSR 55(E) dated 09.02.1973
5. GSR 56(E) dated 09.02.1973
6. GSR 519(E) dated 13.12.1973
7. GSR 26(E) dated 01.02.1974
8. GSR 597(E) dated 30.12.1975
9. GSR 962(E) dated 30.12.1976
10. GSR 762(E) dated 17.12.1977
11. GSR 603(E) dated 30.12.1978
12. GSR 640(E) dated 23.04.1979
13. GSR 264(E) dated 01.04.1984
14. GSR 395(E) dated 14.04.1987
15. GSR 504 dated 30.09.1993
16. GSR 483(E) dated 07.08.1998
17. GSR 695(E) dated 20.11.1998
18. GSR 36(E) dated 16.01.2003



Government of India
Ministry of Commerce & Industry
Falta Special Economic Zone
2nd MSO Building 4th floor, Nizam Palace
234/4, AJC Bose Road, Kolkata-700 020
Tel.No.2247-2263/7923, 2240-4092; Fax: 2247-7923
E-Mail:fepz@wb.nic.in (Internet); dc-fepz@x400.nicgw.nic.in(Nicnet)
No.1(18)/2002/

Dated : 16.07.2003

To

Sub: CST Exemption to units in SEZ.

Sir,

Enclosed please find herewith an Application Form I for getting exemption of CST on purchased of goods.

Yours faithfully,

(M.L. Dutta)

Asstt. Development Commissioner



Form-J

Form for Appeal

(See rule 22)

FOR OFFICIAL USE

Date:

1. Name of the Appellant
2. Address:
3. Name and address of the authority, whose decision or order is brought up in appeal
4. Brief of the decision against which Appeal is made
5. Reason as to why the decision needs review
 - 1.
 - 2.
 - 3.

6. Any other remarks

Signature of the Appellant :

Name in Block Letters :

Designation :

Tel. No. :

E-mail Address :

Fax :

Place:..... :

Date: :

Documents to be enclosed with the appeal:

1. Copy of the decision/rejection letter
2. Demand Draft of Z 2,500/- in favour of Pay and Accounts Officer, Department of Commerce, New Delhi.



Form-J

Permanent Identity Card

(See rule 70)

Photo	Serial No.	Date of Issue Valid upto
1. (a) Name of the Unit (in case of Permanent Photo pass)		
(b) Name of the Contractor (in case of temporary Photo pass) and address with Licence number.		
2. Name of the Pass Holder		
3. Designation		
Signature of Development Commissioner,		

Instructions

1. This pass should be worn and displayed on the person of the pass holder while inside the Zone.
2. This pass is not transferable.
3. This pass shall be produced on demand by Security and Customs staff.
4. The pass holder and his vehicle are liable for Security Check at the.....gate.
5. The loss of this pass shall immediately be reported to the Security Officer,
6. This pass shall be surrendered to the Security Officer, through the unit/Contractor on expiry or on the person becoming ineligible for a pass.



¹⁹²[Form-L

Form of Legal Undertaking for Exit of The Unit From Special Economic Zone Scheme

(See rule 74(6))

M/s _____ were granted Letter of Approval/Letter of Permission No. _____ dated _____ for setting up a Special Economic Zone Unit _____ at _____ for the manufacture and export of _____ subject inter-alia to the condition that they would achieve positive Net Foreign Exchange on cumulative basis as per provisions of Special Economic Zone Scheme.

The unit filed a legal undertaking as per rule 22 of Special Economic Zone Rules, 2006 in Form H of Special Economic Zone Scheme on _____ with the President of India through the Development Commissioner, _____ Special Economic Zone for achieving the above mentioned commitments.

As against the above commitments, the unit's actual performance has been as under:-

Year	Import (Rs. In Lakh)	Export (Rs. In Lakh)
	Capital Goods Raw Materials	

The unit applied for exit from the Special Economic Zone Scheme which was subject inter-alia to the condition that penalty imposed by appropriate Authority under the Foreign Trade (Development & Regulations) Act, 1992 (22 of 1992) for non-fulfilment of the conditions of approvals would be paid.

In view of the approval for exit, I/We..... hereby undertake as under:

- (i) That I/We _____ shall pay whatever penalties are imposed by the Development Commissioner under Foreign Trade

¹⁹²Substituted vide NOTIFICATION No. G.S.R. 200(E) dated 07-03-2019



(Development & Regulations) Act, 1992 (22 of 1992) for non-fulfilment of the terms and conditions of Letter of Approval/Letter of Permission.

- (ii) That I/We _____ shall pay tax/duty alongwith interest, if any, if found availed for the unit mentioned above, shall be paid to any statutory agency without any demur or protest within the time frame specified in this regard.
- (iii) That I/We _____ shall adhere to the mode of payment of penalties, if any, and time frame in which penalties are required to be paid to the Development Commissioner without any demur or protest.

(Full and expanded description
of the unit with full address.)

IN WITNESS WHEREOF the unit hereto has duly executed this agreement on _____ this _____ day of _____ (Year) signed, sealed and delivered by the unit in the presence of:

1. Name _____
Address _____
2. Name _____
Address _____

Accepted by me on behalf of the President of India.

Dy./Jt. Development Commissioner, _____ Special Economic Zone.]

Notes



Annexure I

(See rule 54)

GUIDELINES FOR ANNUAL MONITORING OF PERFORMANCE OF UNITS IN SPECIAL ECONOMIC ZONES

1. The annual review of performance of unit and compliance with the conditions of approval shall be undertaken by Approval Committee on the basis of Annual Performance Report (in Form I) duly certified by an independent Chartered Accountant before the end of the ¹⁹³[second quarter] of the following financial year.
2. Units, which have not completed one year of operation from the date of commencement of production, will not be monitored. In case a Unit has completed less than five years from the date of commencement of production, it will be monitored for the number of completed years. Annual monitoring in the cases of old units which have completed more than five years will be undertaken for only such number of years which fall in the subsequent block/s of five years.

CRITERIA FOR ANNUAL MONITORING:

- i. Units with negative Net Foreign Exchange in the 1st and 2nd year shall be placed under the Watch List to watch their performance.
- ii. Show Cause Notice: If a Unit continues to be Net Foreign Exchange negative by the end of 3rd year, a Show Cause Notice shall be issued. If the negative performance continues till the 5th year, Development Commissioner shall initiate penal action as provided under the rule-25.

¹⁹³Substituted vide G.S.R. 1094(E) - Dated 21-11-2016, before it was read as, "first quarter".



Annexure II

(see sub-rule (3) of rule 5)

Sl. No.	Name of the State	Sector	Minimum Area
(1)	(2)	(3)	(4)
1	Andhra Pradesh	Information Technology	6 hectares
2	Delhi	Information Technology	6 hectares
3	Gujarat	Textiles and Articles of Textiles ¹⁹⁴	^{195a} [4 hectares]
		Pharmaceuticals	48 hectares
4	Haryana	Information Technology	3 hectares
5	Jharkhand	Automobiles and components	36 hectares
6	Karnataka	Information technology	4 hectares
7	Kerala	Information Technology	9 hectares
		Food processing	12 hectares
8	Maharashtra	Pharmaceuticals and biotechnology	21 hectares
9	Madhya Pradesh	Information technology	8 hectares
10	Punjab	Pharmaceuticals	32 hectares
11	Tamil Nadu	Footwear	60 hectares
12	West Bengal	Leather Products	44 hectares

¹⁹⁴Substituted vide Notification no. GSR 784 (E), dated 28-9-2010.

¹⁹⁵Substituted vide G.S.R. 564(E) - Dated 16-7-2015, "38 hectares".

^{195a}Substituted "20 hectares" with "4 hectares" in Annexure II, serial no. 3, column (4) vide G.S.R. 364(E), dated 03.06.2025.



Annexure III

(Refer rule 3, 3A, 6(2)(a), 6(2)(b), 6A, 8, 9))

Development Commissioners and the States under their jurisdiction

Sl.No.	Development Commissioner	States
(1)	(2)	(3)
1	Development Commissioner, Kandla Special Economic Zone	Gujarat
2	Development Commissioner, MEPZ Special Economic Zone	Tamil Nadu, Andaman and Nicobar Islands, Union Territory of Pondicherry excluding Mahe and Yanam
3	Development Commissioner, SEEPZ Special Economic Zone	Maharashtra, Goa, Daman and Diu, Dadra and Nagar Haveli
4	Development Commissioner, Noida Special Economic Zone	Uttar Pradesh, Madhya Pradesh, Rajasthan, Delhi, Punjab, Haryana, Chandigarh, Uttarkhand, Himachal Pradesh and Jammu and Kashmir
5	Development Commissioner, Cochin Special Economic Zone	Kerala, Karnataka, Lakshadweep and Mahe
6	Development Commissioner, Falta Special Economic Zone	West Bengal, Orissa, Jharkhand, Nagaland, Tripura, Manipur, Meghalaya, Sikkim and Arunachal Pradesh
7	Development Commissioner, Vishakapatnam Special Economic Zone	Andhra Pradesh, Telangana ¹⁹⁶ , Chattisgarh and Yanam

¹⁹⁶Inserted vide Notification no. G.S.R.637(E), dated 02-9-2014.



¹⁹⁷Annexure IV

¹⁹⁷Omitted vide Notification G.S.R 940(E) dated 17-12-2019).



¹⁹⁸Annexure IVA

(Refer sub-rule ¹⁹⁹(b) of rule 5)

Classification of Cities

	City classification
	Category ‘A’
1	Greater Mumbai
2	Delhi NCR
3	Kolkata
4	Chennai
5	Bengaluru
6	Hyderabad
7	Pune
	Category B’
1	Ahmedabad
2	Bhubaneswar
3	Chandigarh
4	Coimbatore
5	Indore
6	Jaipur
7	Kochi
8	Lucknow
9	Madurai
10	Mangalore
11	Nagpur
12	Thiruvananthapuram
13	Tiruchirappali
14	Vadodara
15	Visakhapatnam
	Category ‘C’ All other cities
	All other cities]

¹⁹⁸Inserted vide Notification No 540(E) dated **12/08/2013**

¹⁹⁹(ba)” has been substituted by “(b)” vide Notification G.S.R 940(E) dated 17-12-2019



Application form for Approval of Developer/ Co-Developer for Dual use of Infrastructure in Non-Processing area of Sez

[Refer SEZ Rule 11A]

(A) Details of Developer:

1. Name and address:
2. Letter of Approval No. and Date.
3. Type of Special. Economic Zone:
 - a. Multi-Product/Sector Specific
 - b. Central Government/State Government/Private
4. Date of notification. of the SEZ:
5. Date of Commercial. Production/Operationalization:
6. Total area of the SEZ (in hectare):

(B) Details of Co-Developer

1. Name and address:
2. Letter of Approval No. and. Date:

(C) Infrastructure proposed to be developed by Developer/Co-Developer

1. Details of the infrastructure facilities/ authorized operations which will be undertaken (Approval letter No. & Date)
 - A. Services provided to : a) For SEZ use ____ b) For dual use ____
 - B. Nature of establishment :
 - i. Commercial
 - ii. Housing
 - iii. Social Infrastructure (school! college/ laboratory/ hospital etc.)
 - iv. Others (to be specified)



2. Requirement of :
 - a) Land area :
 - b) Built up area
3. a) Percentage of total non-processing area :
b) Percentage of total SEZ area :
4. a) Proposed investment other than land cost :
Male Female
b) Employment potential
5. Time frame of completion of project :
6. Financial details of Developer/Co- developer
 - a) Constitution
 - b) Net worth :
 - c) Turnover of existing business :

(Copy to be enclosed)
7. Nature of existing business/Project :
8. Detailed Project Report (DPR) submitted : Yes/No
(copy to be enclosed)

Declaration

1. I/We hereby declare that the above statements are true and correct to the best of any/our knowledge and belief.
2. I/We will abide by any other conditions, which may be stipulated by the Government of India,
3. I/We fully understand that any Letter of Approval granted to me/us on the basis of the statement furnished is liable to cancellation or any other action that any of the statements or facts there in are incorrect or false.
4. I/We have not availed of any Central Government Revenue exemptions so far and I/We do not intend to avail the same on infrastructure creation or on O&M activities.
5. I/We have availed of duty concession and refunded the same (documentary evidence enclosed).
6. I/We have not availed of any State Government/ Local bodies Revenue Exemption so far and I/We do not intend to avail the same on infrastructure: creation or on O&M activities.
7. I/We have obtained NOC from state Government for dual purpose (Copy enclosed).
8. I/We shall abide by the FAR norms laid down by the State Government.



9. I/We shall abide with the SEZ Act and. Rules and/or any other conditions imposed by the competent authority.

Developer

Co- Developer

Signature of the Applicant

Name of the Authorized Signatory :

Designation:

Tel. No. :

E-mail:

Web-site, if any:.

Full Residential address:

Recommendation of Development Commissioner

The proposal has been examined and my recommendation is as follows :

1. Has the Non. processing area been demarcated clearly. : Yes/ No
2. Percentage of non processing area vis-a-vis total SEZ area. :
3. Area requirement of Developer/Co-developers within laid down parameters:
4. Project evaluated and found to be in conformity with laid down guidelines. : Yes/ No
5. Clear recommendation of Development Commissioner
 - a) I recommend sanction of the project by the BOA.
 - b) I recommend sanction of the project by the BOA subject to following conditions:
 - c) I do not recommend sanction of the project by the BOA.

Place :

Date :

Signature of Development Commissioner

Name:

Name of Zone:

Name of Zonal Office :



**To be Published in Part II,
Section 3 Sub-Section (II) of the Gazette of India Extraordinary,
Dated the 10th February, 2006**

**Government of India
Ministry of Commerce and Industry
(Department of Commerce)**

Dated: February 10, 2006

(File No.E1/7/2005-EPZ)

S.O. 195 (E).- In exercise of the powers conferred by sub-section (3) of section 1 of the Special Economic Zones Act, 2005 (28 of 2005), the Central Government hereby appoints the 10th day of February, 2006 as the date on which the following sections of the said Act shall come into force, namely:-

- (1) sections 1 to 19 (both inclusive);
- (2) sections 25 to 30 (both inclusive);
- (3) sections 42 to 58 (both inclusive).

(Rahul Khullar)

Joint Secretary to the Government of India



**To be Published in Part II,
Section 3 Sub-Section (II) of the Gazette of India Extraordinary,
Dated the 10th February, 2006 Government of
India Ministry of Commerce and Industry (Department of Commerce)**

Dated: February 10th, 2006

(File No.E1/7/2005-EPZ)

S.O. 196 (E). - In exercise of the powers conferred by sub-section (1) of section 8 of the Special Economic Zones Act, 2005 (28 of 2005), the Central Government hereby constitutes a Board called the Board of Approval for the purposes of the said Act consisting of the following Chairperson and Members, namely:-

1. Additional Secretary to the - Chairperson, ex-officio Government of India, Ministry of Commerce and Industry, Department of Commerce;
2. Member (Customs), - Member, ex-officio Central Board of Excise, and Customs, Ministry of Finance, Department of Revenue;
3. Joint Secretary to the - Member, ex-officio Government of India (TPL-II), Central Board of Direct Taxes, Ministry of Finance, Department of Revenue;
4. Joint Secretary to the - Member, ex-officio Government of India, (Banking Division) Ministry of Finance, Department of Economic Affairs;
5. Joint Secretary to the - Member, ex-officio Government of India, Ministry of Commerce and Industry, Department of Commerce;
6. Joint Secretary to the - Member, ex-officio Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion;
7. Joint Secretary to the - Member, ex-officio Government of India, Ministry of Science and Technology;
8. Joint Secretary to the - Member, ex-officio Government of India, Ministry of Small Scale Industries and, Agro and Rural Industries;
9. Joint Secretary to the - Member, ex-officio Government of India, (Internal Security) Ministry of Home Affairs;
10. Joint Secretary to the - Member, ex-officio Government of India,



Ministry of Defence;

11. Joint Secretary to the - Member, ex-officio Government of India, Ministry of Environment and Forests;
12. Joint Secretary and - Member, ex-officio Legislative Counsel, Government of India, Legislative Department, Ministry of Law and Justice;
13. Joint Secretary to the - Member, ex-officio Government of India (FS), Ministry of Overseas Indian Affairs;
14. Joint Secretary to the - Member, ex-officio Government of India, Ministry of Urban Development;
15. A nominee of the State - Member, ex-officio Government concerned;
16. Director General of Foreign - Member, ex-officio Trade or his nominee;
17. Development Commissioner - Member, ex-officio concerned;
18. A professor in the Indian - Member, ex-officio Institute of Management;
19. Director or Deputy Secretary to - Member-Secretary the Government, of India ex-officio Department Ministry of Commerce and Industry of Commerce.

(Rahul Khullar)

Joint Secretary to the Government of India

1. G.S.R.54(E), dated 10-2-2006, published in the Gazette of India, Part II, Section 3, sub-section (i), dated 10-2-2006 and subsequently amended vide G.S.R.470(E) dated 10-8-2006, S.O.393(E) dated 16-3-2007, G.S.R.1744(E) dated 12-10-2007, GSR 2661(E) dated 14.11.2008, GSR No.72(E) dated 03.02.2009, GSR No.1293(E) dated 20.05.2009, GSR No.562(E) dated 03.08.2009.

NOTIFICATION DATED 14-3-2006

S.O. 319(E) - In exercise of the powers conferred by Sub-section (2) of Section 53 of the Special Economic Zones Act, 2005 (28 of 2005), the Central Government hereby appoints the 14th day of March, 2006 as the date from which the



following Special Economic Zones shall be deemed to be ports under Section 7 of the Customs Act, 1962:-

1. Kandla Special Economic Zone, Gandhidham
2. SEEPZ Special Economic Zone, Mumbai
3. Noida Special Economic Zone, Noida
4. Madras Special Economic Zone, Chennai
5. Cochin Special Economic Zone, Cochin
6. Falta Special Economic Zone, Kolkata
7. Visakhapatnam Special Economic Zone, Visakhapatnam
8. Surat Special Economic Zone, Surat
9. Manikanchan Special Economic Zone, Kolkata
10. Jaipur Special Economic Zone, Jaipur
11. Indore Special Economic Zone, Indore
12. Salt Lake Electronic City, Kolkata
13. Mahindra City, Chennai
14. Mahindra City, Chennai
15. Jodhpur Special Economic Zone, Jodhpur

NOTIFICATION DATED 14-3-2006

[F. No. F. 1/7/2005-EPZ]

S.O. 320(E) - In exercise of the powers conferred by Sub-section (1) of Section 52 of the Special Economic Zones Act, 2005 (28 of 2005), the Central Government hereby appoints the 14th day of March, 2006 as the date from which the provisions contained in the Chapter XA of the Customs Act, 1962 and the Special Economic Zones Rules, 2003 and the Special Economic Zones (Customs Procedure) Regulations, 2003 shall not apply to the Special Economic Zones.



NOTIFICATION DATED 27-10-2006

(F.No. F.1/7/2006-EPZ)

S.O. 1846 (E). In exercise of the powers conferred by sub-section (2) of section 4 of the Special Economic Zones Act, 2005(28 of 2005), the Central Government hereby notifies the following authorized operations to be used by the Board of Approval while approving authorized operations in the Special Economic Zones. This list would be used by the Board of Approval for authorizing operations to be undertaken in a Special Economic Zone which alone would qualify for exemptions, concessions and drawback.

(A) Information Technology/Information Technology Enabled Services, Bio-technology and Gems and Jewellery Special Economic Zone:

- (i) Roads with Street lighting, Signals and Signage
- (ii) Water treatment plant, water supply lines (dedicated lines upto source), sewage lines, storm water drains and water channels of appropriate capacity
- (iii) Sewage and garbage disposal plant, pipelines and other necessary infrastructure for sewage and garbage disposal, Sewage treatment plants
- (iv) Electrical, Gas and Petroleum Natural Gas Distribution Network including necessary substations of appropriate capacity, pipeline network etc
- (v) Security offices, police posts, etc, at entry, exit and other points within and along the periphery of the site.
- (vi) Effluent treatment plant and pipelines and other infrastructure for Effluent treatment
- (vii) Office space
- (viii) Parking including Multi-level car parking (automated or manual)
- (ix) Telecom and other communication facilities including internet connectivity
- (x) Rain water harvesting plant
- (xi) Power (including power back up facilities)
- (xii) Air conditioning
- (xiii) Swimming pool
- (xiv) Fire protection system with sprinklers, fire and smoke detectors



- (xv) Recreational facilities including club house, Indoor or Outdoor games, gymnasium
- (xvi) Employee welfare facilities like Automated Teller Machines, Crèche, Medical center and other such facilities
- (xvii) Shopping arcade and/or Retail space
- (xviii) Business and/or Convention Centre
- (xix) Common Data centre with inter-connectivity
- (xx) Housing or Service apartments
- (xxi) Play ground
- (xxii) Bus bay
- (xxiii) Food Services including Cafeteria, food court(s), Restaurants, coffee shops, canteens and catering facilities
- (xxiv) Landscaping and water bodies
- (xxv) Clinic and Medical Centers
- (xxvi) Wi Fi and/or Wi Max Services
- (xxvii) Drip and Micro irrigation systems, and
- (xxviii) Such other operation(s) specified above from (i) to (xxvii) which the Board of Approval may authorise from time to time.

(B) Sector Specific Special Economic Zones

- (i) Roads with Street lighting, Signals and Signage.
- (ii) Water treatment plant, water supply lines, sewage lines, storm water drains and water channels of appropriate capacity
- (iii) Sewage and garbage disposal plant, pipelines and other necessary infrastructure for sewage and garbage disposal and Sewage treatment plants
- (iv) Electrical, Gas and Petroleum Natural Gas Distribution Network including necessary substations of appropriate capacity, pipeline network etc
- (v) Security offices and police posts at entry, exit and other points within and along the periphery of the site.
- (vi) Effluent treatment plant and pipelines and other infrastructure for Effluent treatment
- (vii) Office space and/or Shopping arcade and/or Retail space and/or Multiplex



- (viii) Housing
- (ix) Hotel and/or Service apartments
- (x) Clinic and/or Medical Centers and/or Hospital
- (xi) School and/or Technical Institution and/or Educational Institution
- (xii) Parking including Multi-level car parking (automated or manual)
- (xiii) Telecom and other communication facilities including internet connectivity
- (xiv) Business and/or Convention Centre
- (xv) Common Data centre with inter-connectivity
- (xvi) Rain water harvesting plant
- (xvii) Power (including power back up facilities
- (xviii) Rail head
- (xix) Access control and Monitoring system
- (xx) Swimming pool
- (xxi) Fire Station, Fire protection system with sprinklers, fire and smoke detectors
- (xxii) Recreational facilities including club house, Indoor or Outdoor games and gymnasium
- (xxiii) Employee welfare facilities like Automated Teller Machines, Crèche, Medical center and other such facilities.
- (xxiv) Play grounds
- (xxv) Bus bays
- (xxvi) Food Services including Cafeteria, food court(s), Restaurants, coffee shops, canteens and catering facilities
- (xxvii) Landscaping and water bodies
- (xxviii) Wi Fi and/or Wi Max Services
- (xxix) Drip and Micro irrigation systems
- (xxx) Such other operation(s) specified above from (i) to (xxix) which the Board of Approval may authorise from time to time.

(C) Multi Product Special Economic Zones

- (i) Roads with Street lighting, Signals and Signage



- (ii) Water treatment plant, water supply lines, sewage lines, storm water drains and water channels of appropriate capacity
- (iii) Sewage and garbage disposal plant, pipelines and other necessary infrastructure for sewage and garbage disposal and Sewage treatment plants
- (iv) Electrical, Gas & Petroleum Natural Gas Distribution Network including necessary substations of appropriate capacity, pipeline network etc
- (v) Security offices and police posts at entry, exit and other points within and along the periphery of the site.
- (vi) Effluent treatment plant and pipelines and other infrastructure for Effluent treatment
- (vii) Office space and/or Shopping arcade and/or Retail space and/or multiplexes
- (viii) Housing
- (ix) Hotel
- (x) Clinic and/or Medical Centers and/or Hospital
- (xi) School and/or Technical Institution and/or Educational Institution
- (xii) Parking including Multi-level car parking (automated or manual)
- (xiii) Access control and Monitoring system
- (xiv) Telecom and other communication facilities including internet connectivity
- (xv) Rain water harvesting plant
- (xvi) Power (including power back up facilities)
- (xvii) Swimming pool
- (xviii) Fire Station, Fire protection system with sprinklers, fire and smoke detectors
- (xix) Rail head within the Special Economic Zone
- (xx) Port
- (xxi) Airport and/or Air Cargo Comple
- (xxii) Inland Container Depot
- (xxiii) Banks



- (xxiv) Recreational facilities including club house, Indoor and/or outdoor games and gymnasium.
- (xxv) Employee welfare facilities like Automated Teller Machines, Crèche, Medical center and other such facilities
- (xxvi) Play grounds
- (xxvii) Bus bays
- (xxviii) Food Services including Cafeteria, food court(s), Restaurants, coffee shops, canteens and catering facilities
- (xxix) Landscaping and water bodies
- (xxx) Wi Fi and/or Wi Max Services
- (xxxi) Drip and Micro irrigation systems
- (xxxii) Such other operation(s) specified above from (i) to (xxxi) which the Board of Approval may authorise from time to time.

Note: The principle rules were published in the Gazette of India vide notification S.O. No. 54(E) and amended vide notification dated 10th August, 2006.



NOTIFICATION DATED 23-10-2007

F. No. 1/1/2006-EPZ

S.O. 1806(E) - In exercise of the powers conferred by sub-section (2) of section 53 of the Special Economic Zones Act, 2005 (28 of 2005), the Central Government hereby appoints the 23rd day of October 2007 as the date from which the following Special Economic Zones shall be deemed to be Inland Container Depots under section 7 of the Customs Act, 1962:

1.	Multi-product Special Economic Zone at Jamnagar, Gujarat	Developed by M/s Reliance Infrastructure Limited
2.	Electronics Hardware and related services Special Economic Zone at Sriperumbudur, Kancheepuram, Tamil Nadu	Developed by M/s Flextronics Technologies (India) Private Limited
3.	Pharmaceuticals Special Economic Zone at Chippada Village, Visakhapatnam, Andhra Pradesh	Developed by M/s Divi's Laboratories Limited
4.	Electronics Hardware, and Information Technology/Information Technology Enabled Services Special Economic Zone at Chandigarh	Developed by M/s Chandigarh Administration
5.	Information Technology Special Economic Zone at Doddakannelli Village, Varthur Hobli, Sarjapur Road, Karnataka	Developed by M/s WIPRO Limited
6.	Information Technology Special Economic Zone at Doddathogur Village, Begur Hobli, Electronic City, Bangalore, Karnataka	Developed by M/s Wipro Limited
7.	Information Technology Special Economic Zone at Siruseri and Egattur, Chennai, Tamil Nadu	Developed by M/s Tata Consultancy Services Limited
8.	Pharmaceuticals and Biotechnology Special Economic Zone at Pune, Maharashtra	Developed by M/s Serum Bio-phanna Park



9.	Information Technology Special Economic Zone at Ranga. Reddy District, Hyderabad, Andhra Pradesh	Developed by M/s WIPRO Limited
10.	Bio-technology Special Economic Zone at Anekal Taluk, Bangalore, Karnataka	Developed by M/s Biocon Limited.
11.	Footwear Special Economic Zone at Mandal Tada, Nellore District, Andhra Pradesh	Developed by M/s Apache SEZ Development India Private Limited
12.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kancheepuram, Tamil Nadu	Developed by M/s Syntel International Private Limited
13.	Information Technology/Information Technology Enabled Services Special Economic Zone at Pallikarani Village, Tambaram Taluk, Kancheepuram, Tamil Nadu	Developed by M/s ETL Infrastructure Services Limited
14.	Information Technology/Information Technology Enabled Services Special Economic Zone at Serilingampally Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s L and T Phoenix Infoparks Private Limited
15.	Gems and Jewellery Special Economic Zone at Maheshwaram Mandal. Ranea Reddy District. Andhra Pradesh'	Developed by M/s Hyderabad Gems SEZ Limited
16.	Non-conventional Energy including solar energy equipments/cell Special Economic Zone at Greater Noida, Uttar Pradesh	Developed by M/s Moser Baer India Limited
17.	Information Technology/Information Technology Enabled Services Special Economic Zone at Techzone, Greater Noida, Uttar Pradesh	Developed by M/s Ansal IT City and Parks Limited
18.	Information Technology/Information Technology Enabled Services Special Economic Zone at SIPCOT IT Park, Old Mahabalipuram Road, Siruseri, Chennai, Tamil Nadu	Developed by M/s Hexaware Technologies Limited



19.	Multi Services Special Economic Zone at Gurgaon, Haryana	Developed by M/s Uppal Developer Private Limited
20.	Information Technology Special Economic Zone at Village Panda, Tehsil Mahu, District Indore, Madhya Pradesh	Developed by M/s Mediacaps IT Park Private Limited
21.	Automobiles and components Special Economic Zone at Adityapur, District Seraikela-Kharsawan, Jharkhand	Developed by M/s Adityapur Industrial area development authority
22.	Information Technology/Information Technology Enabled Services Special Economic Zone at Outer Ring Road, Devarabeesanhalli Village, Varthur Hoblic, Bangalore East Taluk, Karnataka	Developed by M/s Vikas Telecom Limited
23.	Information Technology/Information Technology Enabled, Services Special Economic Zone at Bahadurpally Village, Ranga Reddy District, Hyderabad, Andhra Pradesh	Developed by M/s Satyam Computers Services Limited
24.	Information Technology/Information Technology Enabled Services Special Economic Zone at Hitec City, Madhapur, District Hyderabad, Andhra Pradesh	Developed by M/s Satyam Computers Services Limited
25.	Pharmaceuticals Special Economic Zone at Ahmedabad, Gujarat	Developed by M/s Zydus Infrastructure Private Limited
26.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kakkanad, Ernakulam, Kerala	Developed by M/s Infopark
27.	Information Technology/Information Technology Enabled Services Special Economic Zone at Devarabeesanahalli, Bhoeanahalli and Doddakanahalli, Karnataka	Developed by M/s Adarsh Prime Projects Private Limited



28.	Information Technology/Information Technology Enabled Services Special Economic Zone at Perungalathur village, Chennai, Tamil Nadu	Developed by M/s Shriram Properties and Infrastructure Private Limited
29.	Information Technology/Information Technology Enabled Services Special Economic Zone at Taluka Haveli, District Pune, Maharashtra	Developed by M/s EON Kharadi Infrastructure Private Limited
30.	Engineering Products Special Economic Zone at Village Hazira, Taluka Choryasi, Gujarat	Developed by M/s Essar SEZ Hazira Limited
31.	Information Technology/Information Technology Enabled Services Special Economic Zone at Pattengere/ Mysasandra Villages, Karnataka	Developed by M/s Tanglin Development Limited
32.	Textile Special Economic Zone at Village Perumenahally, Kokkanagatta, Sumudra Vally, Hamumanthapura, 'Taluk Hassan, Karnataka	Developed by M/s Karnataka Industrial Area Development Board (KIADB)
33.	Information Technology/Information Technology Enabled Services Special Economic Zone at Madhapur, Ranga Reddy District, Hyderabad	Developed by M/s K. Raheja IT Park (Hyderabad) Pvt. Ltd.
34.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kundalahalli Village, Krishnarajapuram, Karnataka	Developed by M/s Shyamaraju and Company (India) Pvt. Ltd.
35.	Information Technology Special Economic Zone at Focal Point Industrial area, Phase VIII- Extension, District-Mohali, Punjab	Developed by M/s Quarkcity India Pvt. Ltd.
36.	Information Technology/Information Technology Enabled Services Special Economic Zone at Indore, Madhya Pradesh	Developed by M/s M.P. Audoyogik Kendra Vikas Nigam (Indore) Ltd.
37.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kecranatham Village, Coimbatore(N) Taluk, Coimbatore, Tamilnadu	Developed by M/s Coimbatore Hitech Infrastructure Pvt. Ltd.



38.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kadubeesanahalli Village, Varthur Hobli, District Bangalore, Karnataka	Developed by M/s Cessna Garden Developers Pvt. Ltd.
39.	Information Technology/Information Technology Enabled Services Special Economic Zone at Manapakkam and Mulivakkam Village, Kancheepuram District, Tamil Nadu	Developed by M/s DLF Infocity Developers (Chennai) Ltd.
40.	Information Technology/Information Technology Enabled Services Special Economic Zone at Rachenhalli and Nagavara Village., Bangalore District, Karnataka	Developed by M/s Manyata Promoters Pvt. Ltd.
41.	Information Technology/Information Technology Enabled Services Special Economic Zone at Thiruvanthapuram, Kerala	Developed by M/s Electronics Technology Parks-Kerala
42.	Information Technology/Information Technology Enabled Services Special Economic Zone at Village Gachibowli, Rajendra Nagar Taluk, Ranga Reddy District, Andhra Pradesh	Developed by M/s CMC Limited
43.	Information Technology/Information Technology Enabled Services Special Economic Zone at Village Silokhera, Tehsil and District Gurgaon, Haryana	Developed by M/s DLF Ltd.
44.	Information Technology/Information Technology Enabled Services Special Economic Zone at Village Koheda, Ranga Reddy District, Andhra Pradesh	Developed by M/s Sanghi SEZ Pvt. Ltd.
45.	Information Technology/Information Technology Enabled Services Special Economic Zone at Attipura Village Taluk and Distt.Thiruvanthapuram, Kerala	Developed by M/s Electronics Technology Parks-Kerala



46.	Information Technology/Information Technology Enabled Services Special Economic Zone at Gandhinagar Electronic Estate, Gujarat	Developed by M/s Gujarat Industrial Development Corpn.
47.	Information Technology/Information Technology Enabled Services Special Economic Zone at Sector 126, Noida, Uttar Pradesh	Developed by M/s HCL Technologies Ltd.
48.	Multi-product Special Economic Zone at Taluke Vagra, District Bharuch, Gujarat	Developed by M/s Dahej SEZ Ltd.
49.	Electronics and Telecom hardware and support services including trading and logistic activities Special Economic Zone at SIPCOT Industrial area, Sriperumbudur, Tamil Nadu	Developed by M/s State Industries Promotion Corporation of Tamil Nadu
50.	Writing and printing paper mill Special Economic Zone at Tallapudi Mandal, West Godavari District, Andhra Pradesh	Developed by M/s Whitefield Paper Mills Ltd.
51.	Aluminium and aluminium related industry Special Economic Zone at Shendre Industrial Area, District Aurangabad, Maharashtra'	Developed by M/s Maharashtra Industrial Development Corporation
52.	Information Technology/Information Technology Enabled Services Special Economic Zone at Hinjawadi District, Pune, Maharashtra	Developed by M/s WIPRO Limited
53.	Information Technology/Information Technology Enabled Services Special Economic Zone at Madhurawada Village, Visakhapatnam Rural Mandal, Andhra Pradesh	Developed by M/s Andhra Pradesh Industrial Infrastructural Corporation Ltd.
54.	Pharmaceuticals Special Economic Zone at Nakkapalli Mandal, Visakhapatnam District, Andhra Pradesh	Developed by M/s Hetro Infrastructure Pvt. Ltd.



55.	Pharmaceuticals Special Economic Zone at Village Krushnoor, Taluka Naigaon, District Nanded, Maharashtra	Developed by M/s Maharashtra Industrial Development Corporation
56.	Information Technology/Information Technology Enabled Services Special Economic Zone at Aarrey Milk Colony, Goreganon (East), Mumbai, Maharashtra	Developed by M/s Royal Palms (India) Pvt. Ltd.
57.	Agro-processing Special Economic Zone at Latur Industrial Area, District Latur, Maharashtra	Developed by M/s Maharashtra Industrial Development Corporation
58.	Manufacturing and developing of semi-conductor facility with Free trade and Warehousing Zone Special Economic Zone at Villages Srinagar and Raviryal, Maheshwaram Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s FAB City SPV (India) Pvt. Ltd.
59.	Information Technology Enabled Services Special Economic Zone at Kesarapalii Village, Gannavaram Mandal, Krishna District, Andhra Pradesh	Developed by M/s Andhra Pradesh Industrial Infrastructural Corporation Ltd.
60.	Textile Special Economic Zone at Duppituru, Doturupalem Maruturu and Gurujaplen Villages in Visakhapatnam District, Andhra Pradesh	Developed by M/s Brandix India Apparel City Private Limited
61.	Pharmaceuticals Special Economic Zone at Bhut Kham, Kerim Industrial Estate, Taluka Ponda, Goa	Developed by M/s Meditab Specialities Private Limited
62.	Information Technology/Information Technology Enabled Services Special Economic Zone at Talwade Software Park, District Pune, Maharashtra	Developed by M/s Syntel International Private Limited
63.	Apparel Special Economic Zone at Ahmedabad, Gujarat	Developed by M/s Gujarat Industrial Development Corporation



64.	Information Technology/Information Technology Enabled Services Special Economic Zone at Mamidipalli Village, Saroornagar Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s Indu Techzone Private Limited
65.	Information Technology/Information Technology Enabled Services Special Economic Zone at Mamidipalli Village, Saroornagar Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s Brahmani Infratech Private Limited
66.	Information Technology/Information Technology Enabled Services Special Economic Zone at Sadaramangala and Pattandur Agrahara Village, Whitefield Road, District Bangalore, Karnataka	Developed by M/s Information Technology Park Limited
67.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kalwara Village, District Jaipur, Rajasthan	Developed by M/s Mahindra World City (Jaipur) Ltd.
68.	Information Technology/Information Technology Enabled Services Special Economic Zone at Jigani Industrial Area, Attibele Taluka, Bangalore, Karnataka	Developed by M/s HCL Technologies Ltd.
69.	Pharmaceuticals Special Economic Zone at Plot No. A-41, Focal Point, Mohali, Punjab	Developed by M/s Ranbaxy Laboratories Ltd.
70.	Information Technology/information Technology Enabled Services Special Economic Zone at Manikonda Village, Rajendranagar Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s Lanco Hills Technology Park Private Limited
71.	Information Technology/Information Technology Enabled Services Special Economic Zone at Village Phursungi, Taluka Haveli, Pune, Maharashtra	Developed by M/s Manjri Stud Farm Private Limited



72.	Information Technology/Information Technology Enabled Services Special Economic Zone at Village Vilankurichi, Coimbatore, Tamil Nadu	Developed by M/s Electronics Corporation of Tamil Nadu
73.	Information Technology/Information Technology Enabled Services Special Economic Zone at Sholinganallur, Tambaram Taluka, Kancheepuram District, Tamil Nadu	Developed by M/s Electronics Corporation of Tamil Nadu
74.	Information Technology/Information Technology Enabled Services Special Economic Zone at Manikonda Village, Rajendranagar Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s Emaar Hills Township Private Limited
75.	Information Technology/Information Technology Enabled Services Special Economic Zone at Madhurawada Village, Visakhapatnam District, Andhra Pradesh	Developed by M/s Andhra Pradesh Industrial Infrastructure Corporation
76.	Information Technology/Information Technology Enabled Services Special Economic Zone at Solinganallur Village, Old Mahabalipuram, Tamil Nadu	Developed by M/s Hacciendaa Infotech and Realtors Pvt. Ltd.
77.	Animation and Gaming Special Economic Zone at Ayiroopara and Kazhakootam Villages, Trivandrum District, Kerala	Developed by M/s Kerala Industrial Infrastructure Development Corporation.
78.	Food Processing Special Economic Zone at Samudravalli, Sankalapura, Karnataka	Developed by M/s Karnataka Industrial Area Development Board
79.	Multi-Product Special Economic Zone at Achutapuram and Rambilli Mandals, Visakhapatnam District, Andhra Pradesh	Developed by M/s Andhra Pradesh Industrial Infrastructure Corporation
80.	Textile Special Economic Zone at Gurgaon, Haryana	Developed by M/s Orient Craft Infrastructure Ltd.



81.	Information Technology/Information Technology Enabled Services Special Economic Zone at Village Powai, District Mumbai, Maharashtra	Developed by M/s Hiranandani Builders
82.	Information Technology/Information Technology Enabled Services Special Economic Zone at Gurgaon, Haryana	Developed by M/s DLF Cyber City Developers Ltd.
83.	Footwear Special Economic Zone at Thiruvannamalai, Tamil Nadu	Developed by M/s Cheyyar SEZ Developers Pvt. Ltd.
84.	Automobiles and automobile components Special Economic Zone at Waluj Industrial Area, within village limit of Pandhapur, Waladgaon and Kamalapur, of Taluka-Gangapur, District Arunangabad, Maharashtra	Developed by M/s Bajaj Auto Limited
85.	Pharmaceuticals Special Economic Zone at Shendre Five Star Industrial Area, Aurangabad District, Maharashtra	Developed by M/s Wokhardt Infrastructure Development Limited
86.	Information Technology/Information Technology Enabled Services Special Economic Zone at Gurgaon, Haryana	Developed by M/s Dr. Fresh Healthcare Pvt. Ltd.
87.	Information Technology/Information Technology Enabled Services Special Economic Zone at 15/1, Main Mathura Road, Faridabad, Haryana	Developed by M/s Selecto Systems Pvt. Ltd.
88.	Information Technology/Information Technology Enabled Services Special Economic Zone at Gopanpally Village, Serilingampally Mandal, Ranga Reddy District Andhra Pradesh	Developed by M/s Maytas Enterprises SEZ Private Limited
89.	Multi-product Special Economic Zone at Ramanakkapeta and A. V. Nagaram Villages, East Godavari District, Kakinada, Andhra Pradesh	Developed by M/s Kakinada SEZ Private Limited



90.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kalapatty Village, Coimbatore District, Tamil Nadu	Developed by M/s Bannari Technoparks Pvt. Ltd.
91.	Information Technology/Information Technology Enabled Services Special Economic Zone at Nandkramguda Village, Serilingampalli Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s Andhra Pradesh Industrial Infrastructure Corporation
92.	Information Technology/Information Technology Enabled Services Special Economic Zone at Rajiv Gandhi Infotech Park, Phase -11, Village Mann, Tal. Mulshi, District Pune, Maharashtra	Developed by M/s Infosys Technologies Limited
93.	Information Technology/Information Technology Enabled Services Special Economic Zone at Hebbal Industrial Area, District Mysore, Karnataka	Developed by M/s Infosys Technologies Limited
94.	Information Technology/Information Technology Enabled Services Special Economic Zone at Gachibowli Village, Shirlingampalli Mandal, Ranga Reddy District, Andhra Pradesh	Developed by M/s DLF Commercial Developers Limited
95.	Information Technology/Information Technology Enabled Services Special Economic Zone at Gurgaon, Haryana	Developed by M/s Luxor Cyber City Pvt. Ltd.
96.	Information Technology/Information Technology Enabled Services Special Economic Zone at Vallancheri and Potheri Villages, Changanalpet Taluk, Kancheepuram, Tamil Nadu	Developed by M/s Arun Excello Infrastructure Pvt. Ltd.
97.	Information Technology/Information Technology Enabled Services Special Economic Zone at Kancheepuram, Tamil Nadu	Developed by M/s Zillion Estates Pvt. Ltd.
98.	Pharmaceuticals Special Economic Zone at E-Bonangi Village, Parawada Mandal, Vishakhapatnam, Andhra Pradesh	Developed by M/s Ramky Pharma City (India) Pvt. Ltd.



99.	Sector specific Special Economic Zone for Export Oriented Units (EOUs) in Gujarat and other SEZs, EOUs at Tunda and Siracha Villages, Taluka Mundra, District Kutch, Maharashtra	Developed by M/s Adani Power Pvt. Ltd.
100.	Information Technology/Information Technology Enabled Services Special Economic Zone at Plot No. C-001, Sector-67, Noida, Gautam Budh Nagar, Uttar Pradesh	Developed by M/s OSE Infrastructure Ltd.
101.	Information Technology/Information Technology Enabled Services Special Economic Zone at Smith 24 Pareanas. West Beneal	Developed by M/s M.L. Dalmiya and Company Limited

NOTIFICATION DATED 1-10-2008

S.O.No. 2320(E) in exercise of the powers conferred by sub-section (3) of Section I of the Special Economic Zones Act, 2005 (28 of 2005), the Central Government hereby appoints the 1st day of October, 2008 as the date on which Sections 31 to 41 (both inclusive) of the said Act shall come into force.

NOTIFICATION

New Delhi, the 10th June, 2009

S.O.1437(E). - In exercise of the powers conferred by sub-section (1) of Section 13 of the Special Economic Zones Act, 2005 (28 of 2005) the Central Government hereby stipulates that for the purpose of quorum in the meetings of the Approval Committee, for the Approval Committees constituted till date and the Approval Committees that shall be constituted henceforth, the Members of the Approval Committee shall, in their absence, nominate an official holding a rank not below the rank of a gazetted officer to represent them in the meetings.

[F. No. 1/1/2006-SEZ]

Several State-wise notifications were issued on 12-11-2007 by the Department of Commerce empowering Director, STPI to act as Development Commissioner in respect of specified IT/ITES/Electronic Hardware SEZs. However, vide notification dated 20-12-2010, issued by Department of Commerce, these notifications were rescinded with effect from 20-12-2010.



Notification Dated 20-12-2010

S.O.__(E). - In exercise of the powers conferred by sub-section (1) of Section 11 of the Special Economic Zones Act, 2005, the central government hereby rescinds all previous notifications appointing Director, Software Technology Parks of India as Development Commissioner of Information Technology and Information Technology Enabled Special Economic Zones.

NOTIFICATION No GSR 811€ DATED 11-11-2009

Special Economic Zone Authority Rules, 2009.

G.S.R. 811(E). - In exercise of the powers conferred by clauses (zb), (zc), (zd), (ze), (zf), (zg), (zh), (zi) and (zj) of sub-section (2) of Section 55 of the Special Economic Zones Act, 2005 (28 of 2005) read with Section 31, the Central Government hereby makes the following rules, namely :-

CHAPTER I

PRELIMINARY

1. Short title and commencement. -

- (1) These rules may be called the Special Economic Zone Authority Rules, 2009.
- (2) They shall come into force from the date of their publication in the Official Gazette.

2. Definitions. - (1) In these rules, unless the context otherwise requires,—

- (a) “Act” means the Special Economic Zones Act, 2005 (28 of 2005);
- (b) “Secretary” means the Secretary to the Authority.
- (2) All other words and expressions used in these rules and not defined but defined in the Act shall have the meanings respectively assigned to them in the Act.

CHAPTER II

TERM OF OFFICE, VACANCY OF THE MEMBERS

- 3. Term of Office. -** The term of office of members of the Authority (other than ex-officio Members) shall be for a period of two years from date of their nomination and they shall not be eligible for re-nomination immediately after expiry of their term but can be nominated for a subsequent term.



- 4. Conveyance and allowances of the nominated members.** - The nominated members shall not be eligible for any conveyance or allowances for attending the meetings of the Authority.
- 5. Vacancy of the entrepreneur member or their nominee.** -
- (1) The vacancy of a member or their nominee shall be deemed to have occurred due to one or more of the following reasons, namely :-
 - (i) resignation from the Special Economic Zone Authority concerned;
 - (ii) death of the member;
 - (iii) the Unit represented by the member defaults in payment of dues to the Special Economic Zone Authority concerned;
 - (iv) the member absents himself/herself in attending the proceedings of the Authority for three consecutive meetings;
 - (v) if any criminal proceeding is initiated against the Unit represented by such member either by the State or Central Government for violation of any law for time being in force;
 - (vi) the Unit represented by such member is sick, closed or has not been exporting for more than six consecutive months; and
 - (vii) Letter of Approval issued to the unit represented by the entrepreneur is cancelled by the Competent Authority for reasons of fraud, misrepresentation etc.
 - (2) If any vacancy arises due to any of the reasons mentioned above, the Central Government may nominate another member against such vacancy for the remaining period of tenure.

CHAPTER III

POWERS AND FUNCTIONS

- 6. (1) The Authority shall,** -
- (i) take all necessary measures for efficient management of the Zone and develop it as a financially viable organisation;
 - (ii) prepare its returns and statements before the commencement of each financial year;
 - (iii) decide the terms and conditions and remuneration for engagement of a Chartered Accountant for maintenance and finalisation of its accounts;



- (iv) approve the audited statements of its accounts pertaining to a financial year before the 30th September of the following financial year; and
- (v) have powers to raise resources in a manner consistent with provisions of the SEZ Act and Rules framed thereunder.
- (2) The Authority shall prepare perspective plans for future expansion and shall undertake works of capital nature.
- (3) Each Authority shall have the powers to implement schemes for health and life insurance, contributory pension, housing and leave travel, if deemed necessary for the welfare of its employees in collaboration with the private or public sector agencies, wherever applicable:

Provided that the expenditure on such schemes shall not exceed five per cent of its own revenues accrued during the previous financial year.

- (4) The Authority may designate the Secretary or one of its officers to be the authorised signatory for specific purposes permitting the use of facsimile of its common seal for authentication of relevant documents.
- (5) The Authority shall have its name engraved in legible characters on its seal.
- (6) The Authority shall have its name and address of its head office and branch office(s) mentioned in all its business letters, bill/Invoice, letter heads, notices, official publications, contracts and other instruments.
- (7) The Common seal of the Authority shall be in the custody of the Chairperson or in the custody of an officer of the Authority designated for the purpose by the Authority.

7. Power of the Authority to Expenditure. - (1) All expenditure of the Authority except as specified in the sub-rule (2) below, shall be approved by the Authority.

- (2) The Chairperson shall have,—
 - (i) powers to approve minor works and maintenance works of the Zone;
 - (ii) powers to approve recurring expenditure in connection with :-
 - (a) Salaries,
 - (b) Overtime allowances,



- (c) Travel Expenses,
- (d) Advertisement and Publicity,
- (e) Rent, Rates, Taxes,
- (t) Professional services and legal expenses, and

Explanation : Minor works and maintenance works mentioned at clause (i) above means work costing less than rupees fifty lakhs per work.

- (iii) powers to approve contingent expenditure both recurring and non-recurring:

Provided that the expenditure so incurred does not exceed Rupees Fifty lakhs at a time:

Provided further that the Authority concerned shall be competent to incur such expenditure beyond rupees fifty lakhs.

- (3) The Chairperson of the Authority shall be competent to approve the official tours of other members and officers of the Authority undertaken in connection with the affairs of the Authority both within and outside the country in accordance to the rules applicable to the officers of the Central Government of equivalent rank posted at those places:

Provided that the Chairperson shall be self controlling officer in respect of all travels:

Provided further that prior sanction of the Central Government shall be obtained for the official travels of the Chairperson outside the country.

- (4) The Authority shall be competent to prescribe the entitlements regarding mode of travel, hotel accommodation, daily allowance, road mileage and other incidental expenditure in connection with the official functioning of its Chairperson and other employees as are applicable to the officers of the Central Government of equivalent rank posted at these places.
- (5) There shall be a complete ban on extension of service of any Officer or employee of the Authority beyond the age of superannuation which shall be on par with the employees of the Central Government.
- (6) The Authority shall have powers to write off irrecoverable losses of its property on account of theft, fraud, negligence, natural calamity, fire and irrecoverable lease rent, licence fee and other user charges in respect of the assets and services of the Authority, including irrecoverable dues on account of Court orders and statutory proceedings:



Provided that any write-off of losses beyond the sum of rupees one lakh shall be with the prior approval of the Central Government:

Provided further that in all cases of write-off of losses full details and reasons for doing so shall be recorded in writing.

- (7) The Authority may enter into any contract for the discharge of its functions under the Act:

Provided that every agreement or contract for technical collaboration or consultation with foreign Governments or their firms shall require the prior sanction of the Central Government.

- (8) All cheques and all pay orders for making deposit or investment or withdrawals of the sums or for the disposal in any manner of the funds of the Authority, -

- (a) shall be signed by two officers of the Authority nominated by the Chairperson for this purpose, if the cheques or pay orders are for an amount not exceeding rupee ten lakhs; and
- (b) shall be signed by the Chairperson of the Authority and the Secretary if exceeds rupee ten lakhs:

Provided that in the absence of the Secretary such cheques or pay orders shall be signed by the Chairperson and any other officer of the Authority.

8. The Development Commissioner who is the Chairperson and the Chief Executive Officer of the Authority shall -

- (i) in the absence of regular Secretary, may designate any officer of the Authority to act as Secretary to the Authority and such appointment shall be ratified by the Authority in its next meeting;
- (ii) entrust such other duties and responsibilities to the Secretary;
- (iii) implement the decisions of the Authority;
- (iv) comply with the directions of the Central Government under Section 38 of the Act for its efficient administration;
- (v) maintain the land records and title deeds of the Special Economic Zone concerned in safe custody;
- (vi) defend the suits against the Central Government in any Court for payment of enhanced compensation for private lands acquired under the Land Acquisition Act for development of the Special Economic Zone;
- (vii) defend all the proceedings or suits initiated against the Central Government or the Authority or any other officer on account of the



actions taken by the Estate Officer of the Zone concerned under the Public Premises (Eviction of Unauthorized Occupants) Act, 1971:

Provided that the lease agreements as aforesaid which are in force as agreements between the President of India represented by the Development Commissioner and the Units or other parties as on the date of commencement of these rules shall be deemed to be executed between the Authority and the Units or other parties for the balance period of the lease;

- (viii) execute lease Agreement between the Authority and the Units or other parties in respect of built-up premises or land allotted, in the format specified by the Authority;
- (ix) take steps to initiate legal proceedings against the Units or licence-holders in the Special Economic Zone concerned, or defend all suits, applications, writ Petitions and any other legal proceedings as he considers necessary to protect the interest of the Authority and the Central Government;
- (x) may allot built-up premises or land to the entrepreneur for authorised operation after issue of Letter of Approval by the Development Commissioner;
- (xi) take steps to ensure recovery of all the dues of the Authority and the Central Government;
- (xii) to recommend actions as per the procedures prescribed under the Special Economic Zones Act and the rules made thereunder and Foreign Trade Policy to suspend or cancel the Import-Export Code Number or cancel the Letter of Approval, Letter of Permission in respect of any Unit inside the Zone where such action is warranted on account of violation of conditions of lease or licence;
- (xiii) Prevent the entry of unauthorised persons into the Zone and regulate and restrict the entry of private and other public vehicles and goods carriers in the interest of safety and security of the various Units inside the Zone and their workers;
- (xiv) sign all instruments of contract with regard to lease, acquisition, holding and disposal by way of sale or otherwise of any immovable property and it shall be duly authenticated by common seal of the Authority:

Provided that no sale or mortgaging or offering as collateral security or alienation in any other manner of movable and immovable property of the Central Government acquired on behalf of the



President of India in terms of the provisions of the lease deed against any Unit in the Special Economic Zone and vested in the Central Government shall be permissible without the prior approval of the Central Government.

CHAPTER IV

APPOINTMENT OF THE OFFICERS AND EMPLOYEES OF THE AUTHORITY

9. (1) The Authority shall appoint officers and employees for the efficient discharge of its function.
- (2) Categories, numbers and pay scales of the officers and employees required by the Authority under sub-rule (1) shall be decided with the approval of the Central Government.
- (3) The appointment to the service of the Authority may be made by any of the following methods; namely:-
- (a) transfer of any officer or employee in the existing Special Economic Zones as per sub-section (1) of Section 33 of the Special Economic Zone Act including by way of absorption.
 - (b) transfer on Deputation or Absorption from the Central Government, State Governments, Union Territory Administrations and Public Sector Undertakings of the States, Central, Union Territory Administrations and Autonomous bodies funded fully or partly by the Central, State Governments and Union Territory Administrations;
 - (c) promotion from amongst the employees of the Authority; and
 - (d) direct recruitment.
- (4) The Authority may engage agencies or employees on contract/ outsourcing for discharge of its functions and the terms and conditions of such appointment shall be decided by the Authority and preference shall be given to outsource all works to the extent possible and only if outsourcing cannot be done as a principle, regular staff shall be appointed.
- (5) The total expenditure in any financial year on salary, remuneration and other allowances of all employees of the Authority shall not exceed fifteen per cent of its own revenues of the previous financial year or as specified by the Central Government from time to time in this regard:



Provided further that for incurring expenditure beyond fifteen per cent, a proposal shall be made to the Central Government giving adequate justifications and the additional expenditure may be incurred only with the prior approval of the Central Government.

- (6) The regular Central Government employees who were absorbed in the Authority shall be governed by rule 37 of the Central Civil Services (Pension) Rules, 1972 read with orders of the Central Government issued from time to time.
- (7) The permanent absorption of regular Central Government employees to the Authority shall take effect from the date on which their options are accepted by the Central Government.
- (8) On and from the date of such acceptance, such employees referred to in sub-rule (6) of this rule shall cease to be Government servants.
- (9) The regular Central Government employees absorbed in the service of the Authority shall be governed by the rules as specified in the Schedule-I annexed to these rules till the making of rules by the Central Government in this behalf:

Provided that in case of any difficulty arises in applying such rules, the matter shall be decided by the Authority and the decision of the Authority there on shall be final.

- (10) After absorption of the regular Central Government employees in the service of the Authority,-
 - (a) the dismissal or removal from the service of the Authority of any employee after such absorption for any subsequent misconduct shall not amount to forfeiture of the retirement benefits for the service rendered under the Government;
 - (b) the Authority shall be competent to continue and complete the disciplinary proceedings and impose appropriate penalty, if found necessary, under the Central Civil Services (Classification, Control and Appeal) Rules, 1965 against any employee of the Authority in respect of whom the Development Commissioner or an officer subordinate to the Development Commissioner, was the Appointing/Disciplinary Authority, in respect of any misconduct committed before the absorption of such employees in the service of the Authority;
 - (c) in other cases not covered by clause (b) above, where the Appointing or Disciplinary Authority of the delinquent official was the President of India or the Central Government, the disciplinary proceedings will be continued and completed by the Central Government.



- (11) The terms and conditions of deputation to the service of the Authority shall be decided by the Authority in consultation with the lending organisations and with the approval of the Central Government.

CHAPTER V

MEETINGS OF THE AUTHORITY

10. Meetings of the Authority. -

- (1) There shall be not less than four ordinary meetings of the Authority in a Financial Year and the interval between any two ordinary meetings shall not, in any case, be longer than four calendar months.
- (2) It shall be mandatory for the Authority to meet in the month of march to review the physical and financial progress of the ongoing projects and finalise the annual accounts for next financial year.
- (3) The Chairperson of the Authority shall cause to be issued a notice of the meeting of the Authority to all members fifteen days in advance of the proposed meeting indicating therein the time, date and place.
- (4) The Chairperson, at any time, may call a special meeting of the Authority by giving two days prior notice:

Provided that a special meeting of the Authority may also be convened, if at least two members of the Authority request the Chairperson in writing to convene such a meeting.

- (5) The Chairperson may invite any officer of the Authority or any person to attend any meeting of the Authority for any specific Official purpose:

Provided that such officer or person shall have no voting right.

- (6) The Secretary shall issue notice of the meetings of the Authority, circulate the agenda, prepare and circulate minutes of the meetings and maintain records of the meetings of the Authority.
- (7) The Secretary of the Authority shall be present in all the meetings of the Authority but shall have no voting rights.
- (8) No business shall be transacted in the meeting of the Authority unless at least three members including the chairperson are present:
- (9) The Chairperson shall preside at the meeting of the Authority.
- (10) The venue for meetings of the Authority shall normally be the Office of the Authority, unless the Authority decides the venue at a place other than the head office of the Authority.



- (11) The agenda for the meeting shall, be sent to the members of the Authority at least seven days in advance.
- (12) All decisions of the Authority shall be taken by majority of the Members including Chairperson, present and voting and in the event of an equality of votes, the Chairperson shall have right of casting vote.
- (13) A record shall be maintained by the Secretary of the Authority regarding items of business transacted by the Authority during its meetings which will be authenticated by the Secretary and the Chairperson.
- (14) The compliance of the decision(s) taken in the previous meeting(s) of the Authority shall be taken for review and further direction, if any.
- (15) The decisions taken during the meeting of the Authority shall be minuted and circulated within seven working days of the meeting to all members of the Authority for follow up action and compliance.
- (16) Notwithstanding anything contained in this rules, the Central Government may, at any time, call a meeting of the Authority.
- (17) The business, not included in the agenda shall not be transacted at the meeting without the permission of the Chairperson.

CHAPTER VI

ACCOUNTS, RETURNS AND STATEMENTS OF THE AUTHORITY

11. Accounts of the Authority. -

- (1) The account of the Authority shall include a statement regarding :-
 - (a) the estimated opening balance;
 - (b) estimated receipts under clauses (a) to (d) of sub-section (1) of Section 36 of the Act; and
 - (c) the estimated expenditure.
- (2) The annual accounts and financial statements along with necessary schedules, note on accounts and significant accounting policies as mentioned in Schedule-II shall be prepared in accordance with the common format of financial statements for the Central Government Autonomous bodies prescribed by the Government of India, Ministry of Finance, Comptroller and Audit General of India and as modified from time to time with prescribed accounting formats.
- (3) The annual accounts of the Authority shall be signed or authenticated by the chairperson of the Authority and the Secretary:



Provided that in the absence of secretary such annual accounts shall be signed or authenticated by the Chairperson and any other officer of the Authority, nominated by the Chairperson.

12. (1) The Authority shall submit to the Central Government in the Department of Commerce, Ministry of Commerce and Industry the periodical returns and reports as mentioned in Schedule-III to these rules-not later than the dates mentioned therein.
- (2) In addition to the above, the Authority shall prepare its Annual Report in the format given in Schedule-IV to these rules for the preceding financial year covering all its important activities during the said period and shall submit the same to the Central Government in the Department of Commerce; Ministry, of Commerce and Industry on or before the 31st day of July of the following year.

Schedule-I

[See Rule 9(9)]

1. Fundamental Rules and Supplementary Rules
2. Central Civil Services (Revised Pay) Rules, 2008
3. Central Civil Services (Leave) Rules, 1972
4. Central Civil Services (Joining Time) Rules, 1979
5. Central Civil Services (Conduct) Rules, 1964
6. Central Civil Services (Classification, Control and Appeal) Rules, 1965.
7. The Central Civil Services (Medical Examination) Rules, 1957.
8. Consolidated orders of the Central Government on Leave terms to be granted to Officers appointed on Contract basis in various posts.
9. Consolidated orders of the Central Government regarding grant of Casual Leave and Special Casual Leave.
10. Central Civil Services (Temporary Service) Rules, 1965.
11. Consolidated orders of the Central Government on Overtime Allowance.
12. Consolidated orders of the Central Government on Uniforms to liveried staff and Washing Allowances.
13. Consolidated orders of the Central Government on Closed Holidays/ Restricted Holidays, Casual Leave, closure in the event of death of High Dignitaries.



Schedule II
[See Rule 11(2)]

Sl. No.	Nature of Account
1.	Balance Sheet
2.	Income and Expenditure
3.	Schedules to the above Financial Statements
4.	Instructions and Accounting Principles
5.	Notes and instructions for the Schedules and
6.	Statement of Receipts and Payments as prescribed by the Comptroller and Auditor General of India, Ministry of Finance

Schedule III
[See Rule 12(1)]

1. The copy of the Annual Budget of the Authority shall be submitted latest by the 31st day of March of the relevant financial year.
2. The audited Accounts of the Authority pertaining to a financial year shall be submitted latest by the 30th day of September of the subsequent financial year.
3. The accounts of the Authority as certified by the Comptroller and Auditor General of India or his nominee together with audit report thereon shall be submitted within one month of its receipt.
4. The compliance report on the observations of Comptroller and Auditor General of India and the Public Accounts Committee shall be submitted when required by the Government of India.

Schedule IV
[See Rule 12(2)]

Information to be contained in the Annual Report of the Authority

1. Structure and Functions.
2. Export performance of the zone.



3. Performance during the year indicating existing and projected activities, programmes continuing from the previous year and new programmes and their impact on Authority's revenue collection and impact on the Zone's export performance.
4. Audited annual statement of accounts.
5. Relevant information on labour front-strike, lockouts, accidents, litigation involving Authority's estate.
6. General Industrial trends in the Zone, board details of sick, closed Units and their impact on the Zone's performance and Authority's estate including litigation.
7. Achievements, Innovations, new ideas implemented.
8. Seminars, Conferences, Training Programmes Organized by the Authority.
9. Events of national and international importance in which the Authority participated.
10. Agreements with other countries/international organizations.
11. List of Publications brought out.
12. Welfare measures.
13. Use of Hindi as Official Language.

[F.No. A.-20/1/2006-SEZ]



No. F.2/7/2016-SEZ
Government of India
Ministry of Commerce and Industry
Department of Commerce
(SEZ Section)

Udyog Bhawan, New Delhi

Dated: 19th December, 2016

To

The Development Commissioners

Special Economic Zone

Subject: Proposals for setting up of new SEZs and MHA clearance - Regarding.
Sir/Madam,

I am directed to say that National Security Clearance is required to be obtained Ministry of Home Affairs (MHA) as per the guidelines issued by the MHA. These guidelines inter-alia provide as under:-

- (i) **Country Sensitivity:** India's national security concerns include threats emanating from outside country. Hence, investment proposals originating from countries of concern (contextual) and tax havens require higher due diligence caution during the process of vetting.
- (ii) **Geographical sensitivity:** for the preservation of territorial integrity, threats emanate from ware and cross border activities including terrorism, subversion and sabotage. Consequently, special care and higher due diligence needs to be exercised while evaluating proposals in the proximity of the LAC and the international borders from the point of view of locational integrity. list of geographically sensitive areas is as under:-

Proposals of foreign investment from countries of concern in the following areas require more due diligence in threat assessment:

1. *Areas in the vicinity of within 50 Kms from LoC/LAC/International Border:*
2. *Areas in the proximity of nuclear, space, defence installations or installations notified under the Official secrets Act 1923.*
2. Since the requirement of National Security Clearance is to be assessed by the Department before issuance of formal approval for setting up of new SEZs, it is requested that the proposals may be examined in terms of the above provisions and indicate whether proposal would require National Security Clearance from MHA before sending the same this Department for consideration of the Board of Approval (BOA).



3. It is also requested that such proposal requiring National Security Clearance should be accompanied by a self-declaration by the Company/ Developer/Director(s) in the enclosed format.
4. In those cases not requiring National Security Clearance, the same may be confirmed while referring the proposal for consideration of BOA meeting. No proposal for setting up of new SEZ will be entertained without this information.

Encls: As above.

Yours faithfully

(Aditya Narayan)

Under Secretary to the Government of India

Self declaration for company and Director(s) for whom security clearances sought

- a. Name & address and registration number of the company
- b. Name and address of owners, Promoters and directors of the company
 1.
 2.
 3.
 4.
- c. Is the company owners, promoters or directors listed above, the subject of any
 1. Preventive detention proceeding (PSA/NSA etc.): Yes/No
 2. Criminal proceedings : Yes/No
- d. If, Yes, please provide following details
 1. Detention/Case/FIR/warrant number :
 2. Police Station/District Agency :
 3. Section of Law :
 4. Name and Place of the Court :
- e. The above mentioned details are in respect of both India and any other foreign country.

Note: The above self declaration is required to be filed and signed by the authorized signatory of the company.



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